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Tender

## **Kitchen/Laundry Equipment Maintenance & Servicing**

Neath Port talbot Council

F02: Contract notice

Notice identifier: 2023/S 000-032203

Procurement identifier (OCID): ocds-h6vhtk-0410b5

Published 31 October 2023, 4:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Neath Port talbot Council

Civic Centre

Port Talbot

SA13 1PJ

#### **Contact**

Wayne Thomas

#### **Email**

[w.thomas3@npt.gov.uk](mailto:w.thomas3@npt.gov.uk)

#### **Telephone**

+44 1639763928

## **Country**

United Kingdom

## **NUTS code**

UKL17 - Bridgend and Neath Port Talbot

## **Internet address(es)**

Main address

<http://www.npt.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0274](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0274)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Kitchen/Laundry Equipment Maintenance & Servicing

Reference number

CPU23-24-02

#### **II.1.2) Main CPV code**

- 50883000 - Repair and maintenance services of catering equipment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

See description of contract II2.4

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 39310000 - Catering equipment

#### **II.2.3) Place of performance**

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

#### **II.2.4) Description of the procurement**

Neath Port Talbot Council invite tenders from suitably qualified and experienced suppliers to provide a service for a period of three years with an option to extend for a fourth year comprising the annual planned inspection and maintenance of kitchen and laundry equipment to ensure compliance, together with a day to day call out service to carry out responsive repairs.

The service comprises the annual inspection, maintenance and servicing of equipment as outlined for all the properties and establishments listed in the ITT documentation which may be added to or reduced dependant on the Councils policies or decisions. Records are to be maintained and provided to the Employer in whichever format, paper or electronic, the Employer or their representatives require.

There are no TUPE implications.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend up to a further 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend up to a further 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 December 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.7) Conditions for opening of tenders**

Date

1 December 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: In due course pending performance and extension of initial contract period.

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.3) Additional information**

Suppliers' Instructions 'How to Express Interest in this ITT':

1. Register your company on the etenderwales portal (this is required only once. However if your details have changed since you registered you will need to up-date them).

- Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)
- Click the 'Suppliers register here' link.
- Complete the 'Organisation Details' and 'User Details' sections.
- Note the username you choose and click 'save' when complete.
- You will shortly receive an email with your unique password (please keep this secure).
- Agree to the terms and conditions and click 'continue'.

2. Express an interest in the ITT.

- Login to the portal with the username / password.
- Click the 'ITT Open to all Suppliers' link.
- Alternatively, search for the relevant ITT (itt\_103611).
- Click on the relevant ITT to access the content.
- Click the 'Express Interest' button on the right-hand side of the screen.

- This will move the ITT into your 'My ITT pages'. (This is a secure area reserved for your projects only.)

- Click on the ITT code, you can now access any attachments by selecting 'Buyer Attachments'.

### 3. Responding to the ITT.

- You can now choose to 'Respond' or 'Decline to Respond' (please give a reason if declining).

- Note the 'Closing Date', and then follow the onscreen instructions to complete the ITT.

- There is help available Monday – Friday (8am – 6pm) on: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk) or by telephone on 0800 368 485.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=134189](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=134189)

(WA Ref:134189)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom