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Tender

## **Property Insurance and Commercial Property Insurance**

London Borough of Sutton  
Royal Borough of Kingston Upon Thames  
London Borough of Merton

F02: Contract notice

Notice identifier: 2024/S 000-032141

Procurement identifier (OCID): ocds-h6vhtk-04a68e

Published 7 October 2024, 4:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Sutton

Civic Offices, St Nicholas Way

Sutton

SM1 1EA

#### **Contact**

Mrs Caroline Brewer

#### **Email**

[commercial.procurement@sutton.gov.uk](mailto:commercial.procurement@sutton.gov.uk)

#### **Telephone**

+44 2087705000

**Country**

United Kingdom

**Region code**

UKI63 - Merton, Kingston upon Thames and Sutton

**Internet address(es)**

Main address

<http://www.sutton.gov.uk/>

Buyer's address

<http://www.sutton.gov.uk/>

**I.1) Name and addresses**

Royal Borough of Kingston Upon Thames

High Street

Kingston upon Thames

KT1 1EU

**Contact**

Mrs Caroline Brewer

**Email**

[Commercial.procurement@sutton.gov.uk](mailto:Commercial.procurement@sutton.gov.uk)

**Telephone**

+44 2087705000

**Country**

United Kingdom

**Region code**

UKI63 - Merton, Kingston upon Thames and Sutton

**Internet address(es)**

Main address

<https://www.kingston.gov.uk/>

**I.1) Name and addresses**

London Borough of Merton

Civic Centre

Morden

SM4 5DX

**Contact**

Mrs Caroline Brewer

**Email**

[commercial.procurement@sutton.gov.uk](mailto:commercial.procurement@sutton.gov.uk)

**Telephone**

+44 2087705000

**Country**

United Kingdom

**Region code**

UKI63 - Merton, Kingston upon Thames and Sutton

## **Internet address(es)**

Main address

<https://www.merton.gov.uk/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.londontenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.londontenders.org/>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Property Insurance and Commercial Property Insurance

Reference number

DN744915

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Property Insurance and Commercial Property Insurance for the London Borough of Sutton, Royal Borough of Kingston and London Borough of Merton. There are four lots and bidders can apply for all lots.

Lot 1 Property Insurance for London Borough of Sutton, Royal Borough of Kingston and London Borough of Merton.

Lot 2 Commercial Property Insurance for the London Borough of Sutton

Lot 3 Commercial Property Insurance for the Royal Borough of Kingston upon Thames

Lot 4 Commercial Property Insurance for the London Borough of Merton

It is a requirement of this procurement that bidders must pay the London Living Wage to be considered for an award of a contract for any of the lots, including a combination of lots or all lots.

#### **II.1.5) Estimated total value**

Value excluding VAT: £12,750,000

## **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

## **II.2) Description**

### **II.2.1) Title**

Property Insurance for London Borough of Sutton, Royal Borough of Kingston and London Borough of Merton.

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

This lot is for Property Insurance for London Borough of Sutton, Royal Borough of Kingston upon Thames and London Borough of Merton. It covers Material Damage, Business Interruption, Specified All Risks, Works In Progress (All Risks), Computer. The contract is for a period of three years (1 April 2025 to 31 March 2028) with an option to extend for a further two years.

It is a requirement of this procurement that bidders must pay the London Living Wage to be considered for this Lot, Lot 1.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £8,500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended for a period of two years at the sole discretion of the Contract Authority in consultation with the partner authorities.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Commercial Property Insurance for the London Borough of Sutton

Lot No

2

**II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

**II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

**II.2.4) Description of the procurement**

Commercial Property Insurance for the London Borough of Sutton including Material Damage and Business Interruption. The contract is for a period of three years (1 April 2025 to 31 March 2028) with an option to extend for a further (2) two years.

It is a requirement of this procurement that bidders must pay the London Living Wage to be considered for this Lot, Lot 2.

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

**II.2.6) Estimated value**

Value excluding VAT: £3,500,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals



The contract may be extended for a period of two years at the sole discretion of the Contract Authority in consultation with the partner authorities.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Commercial Property Insurance for the Royal Borough of Kingston upon Thames

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

Commercial Property Insurance for the Royal Borough of Kingston upon Thames, including Material Damage and Business Interruption. The contract is for a period of three years (1 April 2025 to 31 March 2028) with an option to extend for a further two years.

It is a requirement of this procurement that bidders must pay the London Living Wage to be

considered for this Lot, Lot 3.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £250,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended for a period of two years at the sole discretion of the Contract Authority in consultation with the partner authorities.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Commercial Property Insurance for the London Borough of Merton

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

Commercial Property Insurance for the London Borough of Merton, including Material Damage and Business Interruption. The contract is for a period of three years (1 April 2025 to 31 March 2028) with an option to extend for a further two years.

It is a requirement of this procurement that bidders must pay the London Living Wage to be considered for this Lot, Lot 4.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended for a period of two years at the sole discretion of the Contract Authority in consultation with the partner authorities.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

29 November 2024

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom