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Planning

NEET (Not in Employment, Education or Training) Tracking Service

Westminster City Council
Royal Borough of Kensington & Chelsea

F01: Prior information notice
Prior information only
Notice identifier: 2021/S 000-032137
Procurement identifier (OCID): ocids-h6vhtk-030500
Published 22 December 2021, 10:44pm

Section I: Contracting authority

I.1) Name and addresses

Westminster City Council

64 Victoria Street

London

SW1E 6QP

Email

tenders@westminster.gov.uk

Country

United Kingdom

NUTS code

UKI - London

Internet address(es)

Main address

<https://www.westminster.gov.uk/>

I.1) Name and addresses

Royal Borough of Kensington & Chelsea

Town Hall, Hornton Street

London

Email

tenders@westminster.gov.uk

Country

United Kingdom

NUTS code

UKI - London

Internet address(es)

Main address

www.rbkc.gov.uk

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NEET (Not in Employment, Education or Training) Tracking Service

II.1.2) Main CPV code

- 79634000 - Career guidance services

II.1.3) Type of contract

Services

II.1.4) Short description

This service is required to deliver the tracking, monitoring and reporting of 16– 17 year olds, academic years 11 through to 13. The service provider will achieve this by undertaking activity surveys, maintaining and reporting to the Authority on the September Guarantee, maintaining and delivering the initial engagement and signposting of young people identified as being an early leaver, and referring young people to each borough's NEET panel as appropriate. Additionally, through the collection of data focussed on students in academic years 10 to 11, who are recognised at risk of becoming NEET.

It is anticipated that the contract will be awarded for the duration of an initial three (3) years, with the option to extend for a further period of up to 24 months.

In July 2021, the Councils undertook a market engagement exercise. Information for the previous market engagement will be shared in the upcoming tender.

II.1.5) Estimated total value

Value excluding VAT: £496,750

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services
- 85000000 - Health and social work services
- 85312300 - Guidance and counselling services
- 85312310 - Guidance services

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

To award a service contract for the delivery of Tracking and Survey Activities Relating to Young People's Participation in Employment, Education or Training across two authorities, Westminster City Council (WCC) and The Royal Borough of Kensington & Chelsea (RBKC). This service is required to deliver the tracking, monitoring and reporting of 16 – 17 year olds, academic years 11 through to 13.

The service provider will achieve this by:

- 1) undertaking activity surveys
- 2) maintaining and reporting to the Authority on the September Guarantee
- 3) maintaining and delivering the initial engagement and signposting of young people identified as being an early leaver
- 4) referring young people to each borough's NEET panel as appropriate
- 5) collection of data focussed on students in academic years 10 to 11, who are recognised at risk of becoming NEET

It is anticipated that the contract will be awarded for a duration of an initial three (3) years, with the option to extend for a further period of up to 24 months.

II.3) Estimated date of publication of contract notice

24 January 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

If you are not registered on Westminster City Council's capitalEsourcing e-tendering portal, but would like to participate, please use the link below and follow the on-screen registration instructions. <https://www.capitalesourcing.com/web/login.shtml>

We anticipate publishing this tender in mid to late January 2022. Contract commencement is likely to be August 2022.