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Tender

Commercial Advisor

Digital Health and Care Wales ("DHCW")

F02: Contract notice

Notice identifier: 2024/S 000-032120

Procurement identifier (OCID): ocds-h6vhtk-02ee0b

Published 7 October 2024, 4:06pm

Section I: Contracting authority

I.1) Name and addresses

Digital Health and Care Wales ("DHCW")

Ty Glan Yr Afon, 21 Cowbridge Road East

Cardiff

CF11 9AD

Contact

Lyndsey Jones

Email

Lyndsey.jones2@wales.nhs.uk

Telephone

+44 2920500500

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://dhcw.nhs.wales>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Commercial Advisor

Reference number

P948

II.1.2) Main CPV code

- 79418000 - Procurement consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

This procurement process is being undertaken to establish a framework agreement that enables the

Authority to call off Commercial Advice work packages for various national procurements. Digital Health

and Care Wales is seeking to procure a Commercial Advisor at a senior executive level. The Senior

Commercial Advisor is required to support a number of strategic procurement projects for NHS Wales via a

variety of procurement processes, in particular the competitive dialogue process for complex digital or

clinical/digital procurement activity. There will also be a requirement to provide additional commercial

advice on an ad-hoc basis. The work packages that will be called off under this agreement are likely to

follow a Competitive Dialogue PCR15 process.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98511000 - Services of commercial workers
- 79418000 - Procurement consultancy services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

Main site or place of performance

Digital Health & Care Wales

II.2.4) Description of the procurement

This procurement has been issued by Digital Health and Care Wales , in connection with the Open Procedure, as set out in Regulation 27 of the Public Contract Regulations 2015 (PCR15), for the procurement of a Commercial Advisor at a senior executive level. The Senior Commercial Advisor is required to support a number of strategic procurement projects for NHS Wales via a variety of procurement processes, in particular the competitive dialogue process for complex digital or

clinical/digital procurement activity. There will also be a requirement to provide additional commercial advice on an ad-hoc basis. The Awarding Authority is acting on behalf of itself as indicated in the PCR15 Contract Notice and will itself be the Contracting Party in any resulting contract awarded.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The anticipated initial agreement period will be three (3) years with the capacity (at the Awarding Authority's sole discretion) to extend for a period of a further twelve (12) months in increments of not fewer than six (6) months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-026270](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 36 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 November 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: December 2027

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

All proposed resources must meet the criteria outlined in the Single Procurement Document (SPD)

The Contracting Authority reserves the right to award the contract in whole, in part or annul the tendering

process and not award any contract.

The Contracting Authority will not accept SPD questionnaires and completed tender documents after the stated

closing date.

All documents to be priced in sterling and all payments made in sterling.

The tendering process will be undertaken via electronic means using the Bravo e-tendering system

<https://etenderwales.bravosolution.co.uk>

Instructions on how to participate in this tender opportunity:

To complete your response, please access the tender documents via the Bravo ETenderWales portal

reference:P948

Instructions: Register your company on the eSourcing portal (this is only required once).
Browse to the

eSourcing portal: <https://etenderwales.bravosolution.co.uk> and click the link to register —
Accept the terms and

conditions and click "continue" — Enter your correct business and user details — Note the
username you

chose and click "save" when complete — You will shortly receive an email with your unique
password (please

keep this secure).

2. Express an Interest in the tender — Log in to the portal with the username/password —
Click the

"PQQs/ITTs open to all" suppliers" link.(these are pre-qualification questionnaires or
invitations to tender open

to any registered supplier)—Click on the relevant PQQ/ITT to access the content— Click the
"express interest"

button at the top of the page — This will move the PQQ/ITT in to your "my PQQs/myITTs"
page.(this is a

secure area reserved for your projects only)—You can now access any attachments by
clicking "buyer

attachments "in the "PQQ/ITT details" box

3. Responding to the tender —Click "my response "under "PQQ/ITT details", you can choose
to "create

response "or to "decline to respond"(please give a reason if declining)—You can now use
the "messages"

function to communicate with the buyer and seek any clarification — Note the deadline for
completion, then

follow the on screen instructions to complete the PQQ/ITT—There may be a mixture of
online & offline actions

for you to perform (there is detailed online help available) You must then submit your reply using the "submit

response" button at the top of the page.

If you require any further assistance please consult the online help or contact the eTendering helpdesk.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=144137

(WA Ref:144137)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom