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Contract

## **Provision of Funeral Service Arrangements for Public Health Funerals**

Glasgow City Council

F03: Contract award notice

Notice identifier: 2023/S 000-032116

Procurement identifier (OCID): ocds-h6vhtk-03dd2f

Published 31 October 2023, 12:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Glasgow City Council

40 John St, City Chambers

Glasgow

G2 1DU

#### **Contact**

Lindsay McGibbon

#### **Email**

[lindsay.mcgibbon@glasgow.gov.uk](mailto:lindsay.mcgibbon@glasgow.gov.uk)

#### **Telephone**

+44 1412876964

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

[www.glasgow.gov.uk](http://www.glasgow.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00196](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Funeral Service Arrangements for Public Health Funerals

Reference number

GCC005914CPU

#### **II.1.2) Main CPV code**

- 98371000 - Funeral services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The council was seeking tender submissions for the provision of funeral service arrangements for public health funerals. The contract was to appoint a supplier to provide a Collection to Cremation/Burial Funeral Service. This contract will include:

- collection of and bringing the deceased into care of funeral directors upon request.
- preparation and presentation of the deceased, covering no less than washing, dressing and hygienic treatment of the remains.
- provision of a simple coffin, suitable for burial or cremation.
- Transportation of the remains on the day of the funeral direct to the pre-determined location/final destination.
- provision of the necessary personnel on the day of the funeral to carry out the transportation and handover to the council officers on site.

The procurement was conducted via the Public Contracts Scotland - Tender portal (PCS-T). This procurement was a one stage Open procedure.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £300,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 98371000 - Funeral services
- 98370000 - Funeral and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Glasgow, UK

### **II.2.4) Description of the procurement**

The council was seeking tender submissions for the provision of funeral service arrangements for public health funerals. This contract was to appoint a supplier to provide a Collection to Cremation/Burial Funeral Service. This contract will include:

- collection of and bringing the deceased into care of funeral directors upon request.
- preparation and presentation of the deceased, covering no less than washing, dressing and hygienic treatment of the remains.
- provision of a simple coffin, suitable for burial or cremation.
- Transportation of the remains on the day of the funeral direct to the pre-determined location/final destination.
- provision of the necessary personnel on the day of the funeral to carry out the transportation and handover to the council officers on site.

This procurement was conducted via the Public Contracts Scotland - Tender portal (PCS-T). A one stage Open procedure was utilised.

### **II.2.5) Award criteria**

Quality criterion - Name: Funeral Service Methodology/Process / Weighting: 11

Quality criterion - Name: Preparation & refrigeration Process / Weighting: 8

Quality criterion - Name: Response Time / Weighting: 5

Quality criterion - Name: Resources & Out of Hours Process / Weighting: 3

Quality criterion - Name: Supply Chain and Operation Sustainability / Weighting: 8

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 60

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-018401](#)

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## **Section V. Award of contract**

### **Contract No**

GCC005914CPU

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 September 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

The Independent Family Funeral Directors Ltd

147 St Georges Road

Glasgow

G3 6LB

Telephone

+44 7840487967

Country

United Kingdom

NUTS code

- UKM8 - West Central Scotland

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £300,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:745025)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

PO Box 23 1 Carlton Place

Glasgow

G5 9DA

Email

[glasgow@scotcourts.gov.uk](mailto:glasgow@scotcourts.gov.uk)

Telephone

+44 1414298888

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/glasgow-sheriff-court-and-justice-of-the-peace-court>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Glasgow City council ("the council") must, by notice in writing as soon as possible after the decision has been made, inform all bidders and candidates concerned of its decision to award the contract, conclude the framework agreement or establish a dynamic purchasing system. The Council must allow a period of at least the relevant standstill period (where the notice is sent by facsimile or electronic means the period is 10 days ending at midnight at the end of the 10th day after that on which the last notice is sent. When sent by other means the period is 15 days) to elapse between the date of despatch of the notice referred to in Regulation 85(1) of the Public Contracts (Scotland) Regulations 2015 ("The Regulations"). The Council is obliged to comply with the regulations and any eligible economic operator can bring an action in the Sherriff Court of the Court of Session where a consequence of a breach by the Council, suffers or risks suffering loss or damage.

The bringing of court proceedings during the standstill period means that the council must not enter into the contract, conclude the framework agreement or establish the dynamic purchasing system unless the proceedings are determined, discontinued or disposed of:  
or

the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the Regulations. Economic operators can write to the Council seeking further clarification on the notice, to which the Council must respond within 15 days. Economic Operators should be mindful to seek their own independent legal advice when they consider appropriate to do so.