

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/032116-2023>

Contract

Provision of Funeral Service Arrangements for Public Health Funerals

Glasgow City Council

F03: Contract award notice

Notice identifier: 2023/S 000-032116

Procurement identifier (OCID): ocds-h6vhtk-03dd2f

Published 31 October 2023, 12:03pm

Section I: Contracting authority

I.1) Name and addresses

Glasgow City Council

40 John St, City Chambers

Glasgow

G2 1DU

Contact

Lindsay McGibbon

Email

lindsay.mcgibbon@glasgow.gov.uk

Telephone

+44 1412876964

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.glasgow.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Funeral Service Arrangements for Public Health Funerals

Reference number

GCC005914CPU

II.1.2) Main CPV code

- 98371000 - Funeral services

II.1.3) Type of contract

Services

II.1.4) Short description

The council was seeking tender submissions for the provision of funeral service arrangements for public health funerals. The contract was to appoint a supplier to provide a Collection to Cremation/Burial Funeral Service. This contract will include:

- collection of and bringing the deceased into care of funeral directors upon request.
- preparation and presentation of the deceased, covering no less than washing, dressing and hygienic treatment of the remains.
- provision of a simple coffin, suitable for burial or cremation.
- Transportation of the remains on the day of the funeral direct to the pre-determined location/final destination.
- provision of the necessary personnel on the day of the funeral to carry out the transportation and handover to the council officers on site.

The procurement was conducted via the Public Contracts Scotland - Tender portal (PCS-T). This procurement was a one stage Open procedure.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £300,000

II.2) Description

II.2.2) Additional CPV code(s)

- 98371000 - Funeral services
- 98370000 - Funeral and related services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Glasgow, UK

II.2.4) Description of the procurement

The council was seeking tender submissions for the provision of funeral service arrangements for public health funerals. This contract was to appoint a supplier to provide a Collection to Cremation/Burial Funeral Service. This contract will include:

- collection of and bringing the deceased into care of funeral directors upon request.
- preparation and presentation of the deceased, covering no less than washing, dressing and hygienic treatment of the remains.
- provision of a simple coffin, suitable for burial or cremation.
- Transportation of the remains on the day of the funeral direct to the pre-determined location/final destination.
- provision of the necessary personnel on the day of the funeral to carry out the transportation and handover to the council officers on site.

This procurement was conducted via the Public Contracts Scotland - Tender portal (PCS-T).
A one stage Open procedure was utilised.

II.2.5) Award criteria

Quality criterion - Name: Funeral Service Methodology/Process / Weighting: 11

Quality criterion - Name: Preparation & refrigeration Process / Weighting: 8

Quality criterion - Name: Response Time / Weighting: 5

Quality criterion - Name: Resources & Out of Hours Process / Weighting: 3

Quality criterion - Name: Supply Chain and Operation Sustainability / Weighting: 8

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-018401](#)

Section V. Award of contract

Contract No

GCC005914CPU

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

18 September 2023

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

The Independent Family Funeral Directors ltd

147 St Georges Road

Glasgow

G3 6LB

Telephone

+44 7840487967

Country

United Kingdom

NUTS code

- UKM8 - West Central Scotland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £300,000

Section VI. Complementary information

VI.3) Additional information

(SC Ref:745025)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court and Justice of the Peace Court

PO Box 23 1 Carlton Place

Glasgow

G5 9DA

Email

glasgow@scotcourts.gov.uk

Telephone

+44 1414298888

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/glasgow-sheriff-court-and-justice-of-the-peace-court>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Glasgow City council ("the council") must, by notice in writing as soon as possible after the decision has been made, inform all bidders and candidates concerned of its decision to award the contract, conclude the framework agreement or establish a dynamic purchasing system. The Council must allow a period of at least the relevant standstill period (where the

notice is sent by facsimile or electronic means the period is 10 days ending at midnight at the end of the 10th day after that on which the last notice is sent. When sent by other means the period is 15 days) to elapse between the date of despatch of the notice referred to in Regulation 85(1) of the Public Contracts (Scotland) Regulations 2015 ("The Regulations"). The Council is obliged to comply with the regulations and any eligible economic operator can bring an action in the Sherriff Court of the Court of Session where a consequence of a breach by the Council, suffers or risks suffering loss or damage.

The bringing of court proceedings during the standstill period means that the council must not enter into the contract, conclude the framework agreement or establish the dynamic purchasing system unless the proceedings are determined, discontinued or disposed of: or

the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the Regulations. Economic operators can write to the Council seeking further clarification on the notice, to which the Council must respond within 15 days. Economic Operators should be mindful to seek their own independent legal advice when they consider appropriate to do so.