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Opportunity

## **Shared Revenue Partnership, Print and Postal Services**

Ipswich Borough Council

F02: Contract notice

Notice reference: 2021/S 000-032115

Published: 22 December 2021, 4:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ipswich Borough Council

Grafton House, 15-17 Russell Road

IPSWICH

IP1 2DE

#### **Email**

[louise.field@ipswich.gov.uk](mailto:louise.field@ipswich.gov.uk)

#### **Telephone**

+44 1473433903

#### **Country**

United Kingdom

#### **NUTS code**

UKH14 - Suffolk

## **Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Shared Revenue Partnership, Print and Postal Services

Reference number

IBC/8826

#### **II.1.2) Main CPV code**

- 64110000 - Postal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Ipswich Borough Council are currently out to tender for the provision of print and postal services. This opportunity is available in the 'Current Tenders' area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. The deadline date for submissions of the tender is 26/01/2022. Please note late returns will NOT be permitted. The deadline for clarification questions is 4pm on 19/01/2022 which must be generated via the correspondence option on the website.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22300000 - Postcards, greeting cards and other printed matter
- 22458000 - Bespoke printed matter

#### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

## **II.2.4) Description of the procurement**

Print and postal services

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

This opportunity is available in the 'Current Tenders' area of [www.suffolksourcing.uk](http://www.suffolksourcing.uk). Interested parties are invited to express their interest in order to gain full access to the tender documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 January 2022

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

26 January 2022

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Minister for the Cabinet Officer, acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

[cps@crowncommercial.gov.uk](mailto:cps@crowncommercial.gov.uk)

Country

United Kingdom

Internet address

<https://www.gov.uk/ccs>