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Tender

## **Shared Revenue Partnership, Print and Postal Services**

Ipswich Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-032115

Procurement identifier (OCID): ocds-h6vhtk-0304ea

Published 22 December 2021, 4:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ipswich Borough Council

Grafton House, 15-17 Russell Road

IPSWICH

IP1 2DE

#### **Email**

[louise.field@ipswich.gov.uk](mailto:louise.field@ipswich.gov.uk)

#### **Telephone**

+44 1473433903

#### **Country**

United Kingdom

#### **NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Shared Revenue Partnership, Print and Postal Services

Reference number

IBC/8826

#### II.1.2) Main CPV code

- 64110000 - Postal services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Ipswich Borough Council are currently out to tender for the provision of print and postal services. This opportunity is available in the `Current Tenders` area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. The deadline date for submissions of the tender is 26/01/2022. Please note late returns will NOT be permitted. The deadline for clarification questions is 4pm on 19/01/2022 which must be generated via the correspondence option on the website.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 22300000 - Postcards, greeting cards and other printed matter
- 22458000 - Bespoke printed matter

#### II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

#### **II.2.4) Description of the procurement**

Print and postal services

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

This opportunity is available in the `Current Tenders` area of [www.suffolksourcing.uk](http://www.suffolksourcing.uk). Interested parties are invited to express their interest in order to gain full access to the tender documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 January 2022

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

26 January 2022

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Minister for the Cabinet Officer, acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

[cps@crowncommercial.gov.uk](mailto:cps@crowncommercial.gov.uk)

Country

United Kingdom

Internet address

<https://www.gov.uk/ccs>