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Planning

Provision of Business and Hospitality Staffing Services for British Embassy Tokyo

Foreign, Commonwealth and Development Office

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-032110

Procurement identifier (OCID): ocds-h6vhtk-05481f

Published 13 June 2025, 1:52am

Scope

Description

Provision of temporary casual staffing for events catering, including casual chefs, stewards, and housekeepers

Total value (estimated)

- £767,750 excluding VAT
- £767,750 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 November 2025 to 31 October 2026
- Possible extension to 31 October 2030
- 5 years

Main procurement category

Services

CPV classifications

- 98513300 - Temporary staff for households
- 55520000 - Catering services

Contract locations

- JP - Japan

Engagement

Engagement deadline

17 June 2025

Engagement process description

This EME aims to gather expressions of interest from potential providers and assess the level of market participation. Interested participants are requested to register and

participate through the e-procurement portal, Jaggaer.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

17 June 2025

Contracting authority

Foreign, Commonwealth and Development Office

- Public Procurement Organisation Number: PXRR-8771-PHVX

King Charles Street

London

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United Kingdom

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Email: mnlprocurement@fcdo.gov.uk

Website:

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Region: UKI32 - Westminster

Organisation type: Public authority - central government