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Tender

Digitising the National Farm Survey - Transcription

The National Archives

F02: Contract notice

Notice identifier: 2024/S 000-032045

Procurement identifier (OCID): ocds-h6vhtk-04a644

Published 7 October 2024, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

The National Archives

RUSKIN AVENUE

RICHMOND

TW94DU

Email

procurement@nationalarchives.gov.uk

Country

United Kingdom

Region code

UKI75 - Hounslow and Richmond upon Thames

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.nationalarchives.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/f7775793-d853-44c9-8930-98b88d1a816b>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.contractsfinder.service.gov.uk/Notice/f7775793-d853-44c9-8930-98b88d1a816b>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Digitising the National Farm Survey - Transcription

II.1.2) Main CPV code

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.1.3) Type of contract

Services

II.1.4) Short description

This Procurement Process is for The National Archives to identify and select a supplier to transcribe information from the National Farm Survey collection. Transcription of the handwritten information in key data fields will be completed from the digitised images provided. Outputs of the created metadata will be delivered by the supplier in CSV (comma separated values) files that conform to a specified data schema.

Further information is specified in the ITT documentation.

II.1.5) Estimated total value

Value excluding VAT: £144,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

This Procurement Process is for The National Archives to identify and select a supplier to transcribe information from the National Farm Survey collection. Transcription of the

handwritten information in key data fields will be completed from the digitised images provided. Outputs of the created metadata will be delivered by the supplier in CSV (comma separated values) files that conform to a specified data schema.

Further information is specified in the ITT documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £144,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

15

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

15 November 2024

Local time

5:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The National Archives

Kew

Country

United Kingdom