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Tender

Cathedral Schools Trust ~ Catering Tender

Cathedral Schools Trust
Bristol Cathedral Choir School
Cathedral Primary School
Headley Park Primary School
Victoria Park Primary School
Stoke Park Primary School
Trinity Academy
St Katherine's School
St Werburgh's Primary School

F02: Contract notice

Notice identifier: 2024/S 000-032042

Procurement identifier (OCID): ocids-h6vhtk-04a641

Published 7 October 2024, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Cathedral Schools Trust

Pill Road, Pill

Bristol

BS20 0HU

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.cathedralschoolstrust.org/>

I.1) Name and addresses

Bristol Cathedral Choir School

College Square

Bristol

BS1 5TS

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://bccs.bristol.sch.uk/>

I.1) Name and addresses

Cathedral Primary School

College Square

Bristol

BS1 5TS

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.cathedralprimaryschool.org/>

I.1) Name and addresses

Headley Park Primary School

Headley Lane, Headley Park

Bristol

BS13 7QB

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://headleypark.bristol.sch.uk/>

I.1) Name and addresses

Victoria Park Primary School

Atlas Road, Bedminster

Bristol

BS3 4QS

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.victoriaparkprimary.co.uk/>

I.1) Name and addresses

Stoke Park Primary School

Brangwyn Grove, Lockleaze

Bristol

BS7 9BY

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.stokeparkprimary.org/>

I.1) Name and addresses

Trinity Academy

Romney Avenue, Lockleaze

Bristol

BS7 9BY

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.trinityacademybristol.org/>

I.1) Name and addresses

St Katherine's School

Pill Road, Pill

Bristol

BS20 0HU

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.stkaths.org.uk/>

I.1) Name and addresses

St Werburgh's Primary School

James Street, St Werburgh's

Bristol

BS2 9US

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://stwerburghsprimary.com/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/R4AD5A6WPA>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cathedral Schools Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide catering and hospitality services for the Cathedral Schools Trust.

II.1.5) Estimated total value

Value excluding VAT: £1,200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

Eight schools are part of this tender (please see below) we are seeking tender submissions for the whole contract.

The Cathedral Schools Trust is well established Multi Academy Trust situated in Bristol and North Somerset and will include at the commencement to this contract the following 8 schools where the successful contractor will be required to deliver a service and meet the requirements of the specification at each school from the contract commencement.

The schools which will be part of this tender are:

- St Katherine's School - Pill Road, Pill, Bristol, BS20 0HU
- Bristol Cathedral Choir School - College Square, Bristol, BS1 5TS
- Cathedral Primary School - College Square, Bristol, BS1 5TS
- Headley Park Primary School - Headley Lane, Headley Park, Bristol, BS13 7QB
- Victoria Park Primary School - Atlas Road, Bedminster, Bristol, BS3 4QS
- Stoke Park Primary School - Brangwyn Grove, Lockleaze, Bristol, BS7 9BY
- Trinity Academy - Romney Avenue, Lockleaze, Bristol, BS7 9BY
- St Werburgh's Primary School - James Street, St Werburgh's, Bristol, BS2 9US

** Please note that St Werburgh's is a split site and it has meals served from both sites

It will be noted that within the tender specification that additional schools may join this contract within the contract term, these being:

- Henleaze Junior School - Park Grove, Bristol BS9 4LG
- Henleaze Infant School - Park Grove, Henleaze, Bristol BS9 4LG
- Hotwells Primary School - Hope Chapel Hill, Hotwells, Bristol BS8 4ND
- Ashton Gate Primary School - Ashton Gate Rd, Southville, Bristol BS3 1SZ

Please see SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2025

End date

31 July 2028

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

16 December 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Bristol:-School-catering-services./R4AD5A6WPA>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/R4AD5A6WPA>

GO Reference: GO-2024107-PRO-27964359

VI.4) Procedures for review

VI.4.1) Review body

Cathedral Schools Trust

Pill Road, Pill

Bristol

BS20 0HU

Country

United Kingdom