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Tender

## **Estate Management Services**

Provanhall Housing Association Ltd

F02: Contract notice

Notice identifier: 2022/S 000-032033

Procurement identifier (OCID): ocds-h6vhtk-0383b0

Published 11 November 2022, 1:43pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Provanhall Housing Association Ltd

34 Conisborough Road, Provanhall

Glasgow

G34 9QG

#### **Email**

[info@provanhallha.org.uk](mailto:info@provanhallha.org.uk)

#### **Telephone**

+44 1417714941

#### **Fax**

+44 1417715959

#### **Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.provanhallha.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA15662](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15662)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Other type

Registered Social Landlord

## **I.5) Main activity**

Other activity

Registered Social Landlord

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Estate Management Services

Reference number

PHAEMS2023

#### **II.1.2) Main CPV code**

- 70000000 - Real estate services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Association is committed to providing a high standard when maintaining the estates open spaces, common gardens and landscaping for both individual and tenemental homes to the full extent of the area managed by the Association outlined in the Site Plans Appendix H. The Association hereby invites tenders for the carrying out of the Estate Management to include Ground Maintenance, Bin Pull, Bulk Uplift and Disposal and Close Cleaning services

#### **II.1.5) Estimated total value**

Value excluding VAT: £165,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 45112700 - Landscaping work

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

#### **3. Extent of Works**

3.1 For landscape and garden maintenance, per the Specification in Appendix B, generally the work will comprise of the cutting of grass (all vegetation within the specified areas), strimming and selective weed control where specified on land within the Provanhall Housing Estate, litter and waste collection and removal including green waste. To include strimming around, outdoor furniture, trees, bushes, fences, hedges and all other authorised site fixtures and fittings. To include grass removal from all play safety surfaces and footpaths by sweeping or blower. Maintaining the Tree register and planned maintenance thereof.

3.2 For bin-pull and return, generally to ensure green bins are pulled each Monday morning per the Specification in Appendix B (for tenemental properties) 3-weekly for main door properties, with blue bins pulled 2-weekly for main door properties and purple bins pulled 8-weekly. Bin-areas areas to be kept clear each pull day before bins are returned the same day.

3.3 Provide a weekly litter pick throughout the estate including common grounds as identified in Appendix H.

3.4 For close cleaning of 75 communal closes, per the Specification in Appendix B, generally the common stair, entrance door, back door, close windows and railings are to be cleaned after bins are collected each week no later than 5pm on the Tuesday following bin collection.

3.5 For bulk-uplift per the Specification in Appendix B, generally a weekly day to be agreed in advance to be provided for the collection and licensed disposal and or recycling of bulk household waste

### **II.2.5) Award criteria**

Quality criterion - Name: Quality ITT / Weighting: 40

Price - Weighting: 60

**II.2.6) Estimated value**

Value excluding VAT: £165,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2 single year extensions

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per tender

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 December 2022

Local time

4:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

5 December 2022

Local time

4:00pm

Place

<https://www.publiccontractsscotland.gov.uk/Default.aspx>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=713245](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=713245).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Scored as part of quality submission

Examples of Community Benefits:

Recruitment & Training: New entrants / jobs created, Recruitment of unemployed individuals, Providing Apprenticeships, Trainee placements, Graduate placements, Work Experience, Voluntary work opportunities

Educational: Student work placement (school/college), School career options, CV Support, Donation of equipment / resources, Development opportunities for young people

(16-18 year olds)

Environmental: Waste reduction, Water reduction, Recycling, Travel reduction – local suppliers etc. Promoting environmental awareness, promoting energy efficiency

(SC Ref:713245)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=713245](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=713245)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom