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Tender

Estate Management Services

Provanhall Housing Association Ltd

F02: Contract notice

Notice identifier: 2022/S 000-032033

Procurement identifier (OCID): ocds-h6vhtk-0383b0

Published 11 November 2022, 1:43pm

Section I: Contracting authority

I.1) Name and addresses

Provanhall Housing Association Ltd

34 Conisborough Road, Provanhall

Glasgow

G34 9QG

Email

info@provanhallha.org.uk

Telephone

+44 1417714941

Fax

+44 1417715959

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.provanhallha.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15662

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Other type

Registered Social Landlord

I.5) Main activity

Other activity

Registered Social Landlord

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Estate Management Services

Reference number

PHAEMS2023

II.1.2) Main CPV code

- 70000000 - Real estate services

II.1.3) Type of contract

Services

II.1.4) Short description

The Association is committed to providing a high standard when maintaining the estates open spaces, common gardens and landscaping for both individual and tenemental homes to the full extent of the area managed by the Association outlined in the Site Plans Appendix H. The Association hereby invites tenders for the carrying out of the Estate Management to include Ground Maintenance, Bin Pull, Bulk Uplift and Disposal and Close Cleaning services

II.1.5) Estimated total value

Value excluding VAT: £165,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 45112700 - Landscaping work

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

3. Extent of Works

3.1 For landscape and garden maintenance, per the Specification in Appendix B, generally the work will comprise of the cutting of grass (all vegetation within the specified areas), strimming and selective weed control where specified on land within the Provanhall Housing Estate, litter and waste collection and removal including green waste. To include strimming around, outdoor furniture, trees, bushes, fences, hedges and all other authorised site fixtures and fittings. To include grass removal from all play safety surfaces and footpaths by sweeping or blower. Maintaining the Tree register and planned maintenance thereof.

3.2 For bin-pull and return, generally to ensure green bins are pulled each Monday morning per the Specification in Appendix B (for tenemental properties) 3-weekly for main door properties, with blue bins pulled 2-weekly for main door properties and purple bins pulled 8-weekly. Bin-areas areas to be kept clear each pull day before bins are returned the same day.

3.3 Provide a weekly litter pick throughout the estate including common grounds as identified in Appendix H.

3.4 For close cleaning of 75 communal closes, per the Specification in Appendix B, generally the common stair, entrance door, back door, close windows and railings are to be cleaned after bins are collected each week no later than 5pm on the Tuesday following bin collection.

3.5 For bulk-uplift per the Specification in Appendix B, generally a weekly day to be agreed in advance to be provided for the collection and licensed disposal and or recycling of bulk household waste

II.2.5) Award criteria

Quality criterion - Name: Quality ITT / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £165,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2023

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2 single year extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per tender

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 December 2022

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 December 2022

Local time

4:00pm

Place

<https://www.publiccontractsscotland.gov.uk/Default.aspx>

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=713245.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Scored as part of quality submission

Examples of Community Benefits:

Recruitment & Training: New entrants / jobs created, Recruitment of unemployed individuals, Providing Apprenticeships, Trainee placements, Graduate placements, Work Experience, Voluntary work opportunities

Educational: Student work placement (school/college), School career options, CV Support, Donation of equipment / resources, Development opportunities for young people

(16-18 year olds)

Environmental: Waste reduction, Water reduction, Recycling, Travel reduction – local suppliers etc. Promoting environmental awareness, promoting energy efficiency

(SC Ref:713245)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=713245

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court and Justice of the Peace Court

1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom