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Contract

Global Payroll Services

University Of Edinburgh

F03: Contract award notice

Notice identifier: 2023/S 000-032013

Procurement identifier (OCID): ocds-h6vhtk-03c45e

Published 30 October 2023, 3:18pm

Section I: Contracting authority

I.1) Name and addresses

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

Eh1 1HT

Contact

Alice Jade Newey

Email

alice.newey@ed.ac.uk

Telephone

+44 1316502508

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<https://www.ed.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Global Payroll Services

Reference number

EC0953

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Edinburgh is looking for one company to deliver its payroll service for our staff based at our Overseas Operations based in Chile (Santiago), Singapore, India (Mumbai) and the United States of America (New York office but may have staff in other states – current staff are New York and California based), as well as possible other jurisdictions in the future.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £115,740

II.2) Description

II.2.2) Additional CPV code(s)

- 79211110 - Payroll management services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

The University of Edinburgh is looking for one company to deliver its payroll service for our staff based at our Overseas Operations based in Chile (Santiago), Singapore, India (Mumbai) and the United States of America (New York office but may have staff in other states – current staff are New York and California based), as well as possible other jurisdictions in the future.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: Yes

Description of options

There is a potential for the contract scope to increase if the University decides to expand its overseas operations at any point. The overall contract duration may increase due to market pressures.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-011995](#)

Section V. Award of contract

Contract No

EC0953

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 October 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Anderson Anderson & Brown LLP

81 George Street

Edinburgh

EH2 3ES

Telephone

+44 7973125228

Country

United Kingdom

NUTS code

- UKM75 - Edinburgh, City of

Internet address

<https://aab.uk/>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £115,740

Section VI. Complementary information

VI.3) Additional information

(SC Ref:748879)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

Country

United Kingdom