

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/032011-2022>

Tender

## **Invitation to Tender (ITT) for the National support service for local authorities to deliver the 2023 Holiday, Activities and Food (HAF) programme**

Department for Education

F02: Contract notice

Notice identifier: 2022/S 000-032011

Procurement identifier (OCID): ocids-h6vhtk-03839d

Published 11 November 2022, 12:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

#### **Email**

[HAF.Programme@education.gov.uk](mailto:HAF.Programme@education.gov.uk)

#### **Telephone**

+44 12345678

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-education>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://education.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Invitation to Tender (ITT) for the National support service for local authorities to deliver the 2023 Holiday, Activities and Food (HAF) programme

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This is a contract opportunity notice for the procurement of the Holiday, Activities and Food (HAF) Local Authority Support Programme.

The scope of this contract opportunity is:

To invite potential suppliers to tender for the procurement of a support contract to provide support, advisory and performance monitoring services to assist local authorities with ensuring holiday provision for school-age children across England. The national support partner will be crucial to the success of the programme.

The support contract will start in April 2023. The duration of the contract will be 12 months and will expire on 31st March 2024. The contract is up to a total value of £1.2m exclusive of any VAT for this 12-month period. The Department reserves the right at its absolute discretion to extend for a further 12 months up to a total contract maximum contract value of £2.4m exclusive of VAT, subject to satisfactory performance, budget availability and internal approvals.

The Department will consider these services on a national level in England only.

All details regarding the scope of the contract for services can be found via the Departments e-tendering portal Jaggaer and all communication with the department should be via the Jaggaer messaging portal.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,400,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Local authorities are being asked to ensure that the offer of free holiday club provision is available for children in receipt of benefits-related FSM in their area. We would not expect all eligible children to participate. The grant funding allocated to each local authority will be informed by the numbers of children eligible for benefits-related FSM in each area and the overall levels of participation experienced in our previous programmes from 2018 to 2022. We also encourage local authorities to make the holiday clubs available to any children not eligible for free school meals who can pay to attend.

As a result of the HAF programme, we want children who attend the provision:

- to eat healthily over the school holidays.
- to be active during the school holidays.
- to take part in engaging and enriching activities which support the development of resilience,  
  
character, and wellbeing along with their wider educational attainment.
- to be safe and not to be socially isolated.
- to have greater knowledge of health and nutrition; and
- to be more engaged with school and other local services.
- We also want to ensure that the families who participate in this programme are signposted  
  
towards other information and support, for example, health, employment, and education.

This ITT is for the procurement of a support contract to provide support, advisory and performance monitoring services to assist local authorities with ensuring holiday provision for school-age children across England. The national support partner will be crucial to the success of the programme.

The Supplier will be responsible for monitoring, supporting, and challenging all upper tier local authorities - currently there are 153 across England though that number may fluctuate to deliver the Holiday Activities and Food (HAF) programme in the Easter, summer, and Christmas holidays 2023.

The overarching deliverables for this contract are:

1. Monitoring local authorities
2. Provide basic support for local authorities - planning
3. Provide basis support for local authorities - implementation
4. Provide intensive support for local authorities where required

In depth detail regarding the specification can be found via the departments e-tendering portal

(Jaggaer)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2024

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 December 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

13 December 2022

Local time

5:01pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strands

London

WC2A 2LL

Country

United Kingdom