

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/031982-2024>

Tender

## **Leisure Management Software Solution**

WAKEFIELD COUNCIL

F02: Contract notice

Notice identifier: 2024/S 000-031982

Procurement identifier (OCID): ocds-h6vhtk-04a624

Published 4 October 2024, 10:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

WAKEFIELD COUNCIL

Wakefield One, Burton Street

WAKEFIELD

WF1 2EB

#### **Contact**

Zoe Robinson

#### **Email**

[zrobinson@wakefield.gov.uk](mailto:zrobinson@wakefield.gov.uk)

#### **Telephone**

+44 1924306964

**Country**

United Kingdom

**Region code**

UKE45 - Wakefield

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.wakefield.gov.uk](http://www.wakefield.gov.uk)

Buyer's address

[www.yortender.co.uk](http://www.yortender.co.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.yortender.co.uk](http://www.yortender.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.yortender.co.uk](http://www.yortender.co.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Leisure Management Software Solution

Reference number

92073 (RFS22-68a)

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Council is looking for an innovative, user-friendly and up to date software solution for Leisure Services. The solution will enable Leisure Services to fully manage their Service Provision within the 6 Leisure Facilities in the Wakefield District.

The Successful Supplier will work with Leisure Services to leverage any benefit from industry trends and innovations to enhance the Customer and Council user experience.

The Contract will be awarded for an initial period of three operational years, including implementation. After the initial period, there will three extension options of two calendar years each. The full Contract period shall be for a maximum of 9 years.

The solution will be a cloud hosted solution and must be hosted in the United Kingdom (UK) and compliant with relevant UK Law. The system is required to use additional multi-factor authentication or support Single Sign On using the Councils Azure Active directory.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48100000 - Industry specific software package

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

The Council is looking for an innovative, user-friendly and up to date software solution for Leisure Services. The solution will enable Leisure Services to fully manage their Service Provision within the 6 Leisure Facilities in the Wakefield District.

The Successful Supplier will work with Leisure Services to leverage any benefit from industry trends and innovations to enhance the Customer and Council user experience. The solution will enable Wakefield Council to deliver the following objectives:

- Give residents the best opportunity to improve fitness and benefit from tangible health improvements through improved access to fitness facilities.
- Enhance Service delivery and improve the customer journey
- Enable customers to self-serve more efficiently, reducing the need to interact with staff and creating a more seamless customer journey
- Enhance front of house processes by introducing a seamless and contactless sign-up process, using self-service kiosks and electronic membership sales

The Contract will be awarded for an initial period of three operational years, including implementation. After the initial period, there will three extension options of two calendar years each. The full Contract period shall be for a maximum of 9 years.

The solution will be a cloud hosted solution and must be hosted in the United Kingdom (UK) and compliant with relevant UK Law. The system is required to use additional multi-factor authentication or support Single Sign On using the Councils Azure Active directory.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Contract will be awarded for an initial period of three operational years, including implementation. After the initial period, there will three extension options of two calendar years each. The full Contract period shall be for a maximum of 9 years.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in the tender documentation, full unrestricted access via (URL)  
[www.yortender.co.uk](http://www.yortender.co.uk)

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As detailed in the tender documentation, full unrestricted access via (URL)  
[www.yortender.co.uk](http://www.yortender.co.uk)

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

4 November 2024

Local time

1:00pm

Information about authorised persons and opening procedure

Legal Services, Internal Audit, Council Members may be present at the opening. Where external agencies contribute to the funding; representatives may attend to make note of the tenders & receive a copy of the subsequent written report on the tenders received, such persons must agree to observe commercial confidentiality and be bound by the requirements of the Local Government Act 1972, as amended.

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The tender documents are available from the YORtender website [www.yortender.co.uk](http://www.yortender.co.uk) with reference 92073. For support with registration on the YORtender website or if you are having difficulties accessing the documents through YORtender, please contact the Helpdesk email: [uksupport@eu-supply.com](mailto:uksupport@eu-supply.com); phone: 0800 840 2050.

The successful supplier may be required to participate in the achievement of community wellbeing and positive outcomes for its customers as well as promotion and achievement of social and economic growth and environmental and sustainability policy objectives where this is required by the Contracting Authority in the contract documentation.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Council of the City of Wakefield

Corporate Procurement Team Wakefield One Burton Street

Wakefield

WF1 2EB

Email

[procurement@wakefield.gov.uk](mailto:procurement@wakefield.gov.uk)

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

The Council of the City of Wakefield

Corporate Procurement Team Wakefield One Burton Street



Wakefield

WF1 2EB

Email

[procurement@wakefield.gov.uk](mailto:procurement@wakefield.gov.uk)

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum 10 calendar day standstill period at the point when information on the award of the contract is communicated to tenderers. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

### **VI.4.4) Service from which information about the review procedure may be obtained**

Council of the City of Wakefield

Corporate Procurement Team Wakefield One Burton Street

Wakefield

WF1 2EB

Email

[procurement@wakefield.gov.uk](mailto:procurement@wakefield.gov.uk)

Country

United Kingdom