

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/031962-2021>

Contract

## **ID 3283845 DfE - Invest NI -Configuration of Microsoft 365 SharePoint as an Enterprise Content Management Solutions (ECM) Implementation Services, Add-ons and Support**

Invest NI

F03: Contract award notice

Notice identifier: 2021/S 000-031962

Procurement identifier (OCID): ocds-h6vhtk-02c894

Published 21 December 2021, 5:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Invest NI

Bedford Square, Bedford Street

BELFAST

BT2 7ES

#### **Contact**

SSDAdmn.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 3283845 DfE - Invest NI -Configuration of Microsoft 365 SharePoint as an Enterprise Content Management Solutions (ECM) Implementation Services, Add-ons and Support

Reference number

ID 3283845

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Invest NI require the configuration of their existing Microsoft 365 as a core Enterprise Content Management solution to replace its current EDRMS Meridio and other legacy shared drives. The Contractor will be responsible for:

- Providing implementation services (design, supply, installation, implementation, migration, configuration and testing of the solution), add-ons (if applicable) and support that meet the requirements of Invest NI as detailed in this specification.
- Configuration and implementation of records management processes and workflows.
- Redesign of information architecture and security model.
- Ensuring the solution implemented is efficient, secure and effective to get the best use of the implemented technology.
- Ensuring data can be made accessible outside of UK and European Economic Area (EEA) in a secure manner in compliance with GDPR.
- Provision of detailed documentation to Invest NI describing the configuration of the solution.
- Providing industry expertise to Invest NI and keeping abreast of technology changes over the contract period.
- The provision of admin and super user training to enable effective management and usage of the solution; and
- The provision of maintenance and support for the solution throughout the life of the contract.

Tenderers should refer to the document entitled “ID 3283845 –Schedule 1 – Specification Schedule” for full details of Invest NI’s requirement.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

**II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,193,368.15

**II.2) Description****II.2.2) Additional CPV code(s)**

- 72200000 - Software programming and consultancy services
- 72210000 - Programming services of packaged software products
- 72212000 - Programming services of application software
- 72212780 - System, storage and content management software development services
- 72212783 - Content management software development services
- 48000000 - Software package and information systems
- 48780000 - System, storage and content management software package
- 48783000 - Content management software package

**II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

**II.2.4) Description of the procurement**

Invest NI require the configuration of their existing Microsoft 365 as a core Enterprise Content Management solution to replace its current EDRMS Meridio and other legacy shared drives. The Contractor will be responsible for:

- Providing implementation services (design, supply, installation, implementation, migration, configuration and testing of the solution), add-ons (if applicable) and support that meet the requirements of Invest NI as detailed in this specification.
- Configuration and implementation of records management processes and workflows.
- Redesign of information architecture and security model.
- Ensuring the solution implemented is efficient, secure and effective to get the best use of the implemented technology.
- Ensuring data can be made accessible outside of UK and European Economic Area (EEA) in a secure manner in compliance with GDPR.
- Provision of detailed documentation to Invest NI describing the configuration of the solution.
- Providing industry expertise to Invest NI and keeping abreast of technology changes over the contract period.
- The provision of admin and super user training to enable effective management and usage of the solution; and
- The provision of maintenance and support for the solution throughout the life of the contract.

Tenderers

should refer to the document entitled “ID 3283845 –Schedule 1 – Specification Schedule” for full details of Invest NI’s requirement.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality Criterion / Weighting: 35

Cost criterion - Name: Cost Criterion / Weighting: 65

#### **II.2.11) Information about options**

Options: Yes

Description of options

This contract will be for an initial period of 42 months . There will be an option to extend the contract for up to a further 4 periods as follows: 3 years + 3 years + 2 years + 1 year.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The estimated value of this contract is in the range of £995,000 to £3,000,000 over the full 12 years 6 month period. Invest NI currently have in place business case approval for the initial contract period of 42 months.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-016674](#)

---

## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Contract

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

COMPANY NET LIMITED

Clarence House

EDINBURGH

EH2 4JS

Email

[contactus@company-net.com](mailto:contactus@company-net.com)

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £994,632

Total value of the contract/lot: £2,193,368.15

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR2015as amended

Belfast

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended) and, incorporated a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract was communicated to tenderers. That notification will provide full information on the award decision. This provided time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.