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Planning

## **Houses of Parliament Restoration and Renewal Programme - Dynamic Purchasing System for Collections Conservation Services**

RESTORATION AND RENEWAL DELIVERY AUTHORITY LTD

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-031945

Procurement identifier (OCID): ocds-h6vhtk-04a60b

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

RESTORATION AND RENEWAL DELIVERY AUTHORITY LTD

C/O SHARPE PRITCHARD LLP, Elm House, 10-16 Elm Street Elm Yard

LONDON

WC1X0BJ

#### **Contact**

Commercial Team

#### **Email**

[commercial@r-r.org.uk](mailto:commercial@r-r.org.uk)

#### **Telephone**

+44 2081426921

**Country**

United Kingdom

**Region code**

UKI32 - Westminster

**Companies House**

12559954

**Internet address(es)**

Main address

<https://rrparliament.app.jaggaer.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://rrparliament.app.jaggaer.com>

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Houses of Parliament Restoration and Renewal Programme - Dynamic Purchasing System for Collections Conservation Services

Reference number

DA1139

### **II.1.2) Main CPV code**

- 92522200 - Preservation services of historical buildings

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Palace of Westminster is an internationally recognised symbol of the UK and democracy, and part of a UNESCO World Heritage Site. Extensive, complex work is needed to restore the Palace and as part of planning for restoration, teams are assessing and recording details of thousands of heritage items such as artworks and furniture within the Parliamentary Heritage Collections.

The Parliamentary Heritage Collections are the national collection documenting the history, work and people of Parliament and comprise over 26,000 objects. They are made up of the Parliamentary Art Collection, the Historic Furniture and Decorative Art Collections and the Architectural Fabric Collection. Parliament's Heritage Collections teams have overall responsibility for the conservation of these collections, and work closely with the Restoration & Renewal Delivery Authority Ltd (the limited company responsible for delivering the Palace of Westminster restoration and renewal works following necessary decisions from both Houses on the way forward which are expected in 2025).

The Delivery Authority and UK Parliament have developed a plan for the establishment of a Dynamic Purchasing System (the DPS) for appointing collections care and conservation specialists to maintain, restore, conserve, and move where necessary Parliament's collections now and during R&R works. Both the Restoration & Renewal Delivery Authority Ltd and the Houses of Parliament will be contracting authorities entitled to use the Collections Conservation Services DPS.

The Delivery Authority and Houses of Parliament wish to invite suitably qualified conservators and collection care specialists to register with the Collections Conservation Services DPS to bid for future contract opportunities.

This new Collections Conservation Services DPS will be used by the Restoration and Renewal Delivery Authority Ltd to appoint conservators to continue to develop and undertake object assessment activities, to develop object requirements and inform future plans and procedures for either a) removing and storing the collections off site during restoration works, or b) protecting and monitoring them in situ.

The Houses of Parliament will use the Collections Conservation Services DPS to procure for the continued core conservation care and maintenance of the collections, where a specialist conservator is required to mobilise and attend the site at short notice.

The Collections Conservation Services DPS will be split into twenty Categories of Services. Please refer to Section 2.4 for details.

The Delivery Authority and the Houses of Parliament are jointly holding an on-line market information event about their plans for the DPS. Please follow the instructions in Section VI.3 Additional Information to register for the event.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 39254000 - Horology
- 50800000 - Miscellaneous repair and maintenance services
- 71317000 - Hazard protection and control consultancy services
- 90711500 - Environmental monitoring other than for construction
- 90910000 - Cleaning services
- 90922000 - Pest-control services
- 92520000 - Museum services and preservation services of historical sites and buildings
- 98312000 - Textile-cleaning services

#### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

## **II.2.4) Description of the procurement**

The Collections Conservation Services DPS will be split into the following Categories of Services.

1. Collections Care Services: Environmental monitoring systems, consultancy and maintenance.

The services within this Category will include provision of environmental monitoring systems, consultancy and maintenance. Examples of services include but are not limited to: particulate matter, lux, UV, relative humidity, temperature, vibration, pH, dosimetry.

2. Collections Care Services: Preventive conservation cleaning.

Preventive conservation cleaning services and consultancy.

3. Collections Care Services: Preventive conservation advice for emergency planning, salvage and resilience.

Specialist preventive conservation advice for emergency planning, salvage and resilience.

4. Collections Care Services: Hazard consultancy and services.

Assessment for hazards within the heritage collection including but not limited to subject matter specialist advice, hazard identification and hazard remediation, and hazard testing from experts in the field.

5. Collections Care Services: Pest Management (Consultancy)

Heritage integrated pest management: consultancy from subject matter experts.

6. Collections Care Services: Pest Management (Treatment)

Heritage integrated pest management: treatment for infestations which include but are not limited to mobile treatment options, treatment off site, and targeted treatment on site.

Service Categories 7 to 18 will be for Heritage Collections Conservation Services. Each Category will include the services listed below for the specific type of material/item as described in the Service Category title:

- Condition surveys and treatment recommendations including written and photographic documentation (in situ, in a conservation studio on site, or off site).
- Specialist cleaning (in situ, in a conservation studio on site, or off site).

- Remedial conservation: surface dusting, dry cleaning, minor and/or localised stabilisation of surfaces or media (in a conservation studio on site, or off site).
- Full conservation treatment including more extensive aesthetic or structural work.
- Technical examination and research, including pigment, media analysis and technical imaging.

7. Heritage Collections Conservation Services: Leather Conservator

Leather conservation services.

8. Heritage Collections Conservation Services: Wood (excluding furniture) Conservator

Wood (excluding furniture) conservation services.

9. Heritage Collections Conservation Services: Modern Materials Conservator

Modern materials conservation services.

10. Heritage Collections Conservation Services: Horology Conservator

Horology conservation services.

11. Heritage Collections Conservation Services: Easel Paintings Conservator

Easel paintings conservation services.

12. Heritage Collections Conservation Services: Works on Paper Conservator

Works on paper conservation services.

13. Heritage Collections Conservation Services: Ceramic Conservator

Ceramics conservation services.

14. Heritage Collections Conservation Services: Stone conservation services

Stone conservation services.

15. Heritage Collections Conservation Services: Metal Conservator

Metal conservation services.

16. Heritage Collections Conservation Services: Textile Conservator

Textile conservation services.

17. Heritage Collections Conservation Services: Wall Paintings Conservator

Wall paintings conservation services.

18. Heritage Collections Conservation Services: Frame Conservator

Frame conservation services.

19. Furniture Conservation and Craft Services: Furniture Conservator/Restorers

Furniture conservation and restoration services, including:

- Timber conservation for furniture, such as: seat frame joints in preparation for reupholstery, desks, cabinets and tables.
- Transparent furniture finishes, to original appropriate colour, including preserving existing finishes where appropriate and carrying out full finish removal and refinishing.
- Woodcarving, including consolidation of splits and loss replacement with appropriate timber and grain orientation.
- Metalwork, such as hardware.
- Giltwood.
- Undertaking condition surveys and treatment recommendations including written and photographic documentation (in situ, in a studio on site, or off site).
- Dismantling and reassembling heritage furniture, such as desks, wardrobes etc. (in situ, in a studio on site, or off site).
- Custom engraving, embroidery, leather stamping gilding and tooling.

20. Furniture Conservation and Craft Services: Upholsterers

Upholstery conservation and restoration services

**II.3) Estimated date of publication of contract notice**

4 November 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes



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## Section VI. Complementary information

### VI.3) Additional information

#### MARKET INFORMATION EVENT

The Delivery Authority and the Houses of Parliament are jointly holding an online market information event on 20th November 2024 to communicate their plans for the Collections Conservation Services DPS. All interested economic operators including self-employed/sole traders, limited companies and other organisations with experience of providing collections conservation services are to attend the on-line market information event.

#### REGISTER FOR THE MARKET INFORMATION EVENT

If you wish to attend the event, you will need to fill out this registration form:

<https://events.teams.microsoft.com/event/f6aa950a-9cd4-468f-b01b-faf0207d63bd@c2fa5d66-2b3c-4f10-b77c-a82d2ffa730f>

All interested economic operators wishing to attend the market information event must fill out and submit the form not later than 5pm on 20th November 2024 to be invited to attend the online event.

Should you have any problems with registering for the event, please do not hesitate to contact R&R Procurement Team on [commercial@r-r.org.uk](mailto:commercial@r-r.org.uk) .

#### REGISTER TO DOWNLOAD PRESENTATION AFTER THE EVENT

Following the market information event the materials presented at the event will be available for download from Jaggaer e-tendering portal. All economic operators interested in applying for the DPS, including those that are unable to attend the market information event, should register on Jaggaer tendering portal to be able download a copy of the presentation slides. The Jaggaer portal will also be used by prospective applicants to access the Standard Questionnaire and the DPS application pack when they become available .

Please use the following link which will take you to Jaggaer e-tendering portal <https://rrparliament.app.jaggaer.com> . Click on 'Register Here' and register your company details. Thereafter you will be issued with a username and password. If you have previously registered with Jaggaer, please follow the link shown which will redirect you to the home page where you can log on using your existing username and password. Once logged in, click on 'Current Opportunities' and express interest in the Collections

## Conservation Services DPS.

If you encounter any problems or have questions please contact the Procurement Team on [commercial@r-r.org.uk](mailto:commercial@r-r.org.uk) . We will aim to respond to you as soon as we can and not later than within 3 working days.

If you have registered and forgotten your username and password, click on the 'forgotten password' link on the Jaggaer homepage. Please keep this username and password secure and do not pass it to any third parties.

Following this Prior Information Notice, the Delivery Authority is intending to publish one contract notice on 4 November 2024 to formally invite economic operators to request to participate in the Collections Conservation Services DPS. The contract notice will contain further instructions on how to download and complete the application pack.

## NEXT STEPS

1. Register for the online Market Information Event by filling out the form (see the instructions above). Attendance at the event is optional. Recording of the event will also be available on the R&R website afterwards for those unable to attend.

2. Register on Jaggaer e-tendering portal <https://rrparliament.app.jaggaer.com> and express interest in the Collections Conservation Services DPS.

Look out for the Contract Notice on Find a Tender portal which is planned to be published on 4 November 2024. If you register on Jaggaer e-tendering portal then we will inform you via the portal once the Contract Notice has been published so that you don't miss the opportunity. Download the DPS Application Pack.

3. Fill out and submit your DPS application via Jaggaer e-tendering portal before the closing date on 12:00noon 10 January 2025.

4. The submitted DPS applications will be assessed in January 2025

5. The DPS will go live in February 2025. From this date Suppliers admitted to the DPS may be invited to tender for contract opportunities.

6. The DPS will be open again for new applications.