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Tender

## **St Augustine's Federated Schools Catering Tender**

St Augustine's Federated Schools

F02: Contract notice

Notice identifier: 2024/S 000-031929

Procurement identifier (OCID): ocds-h6vhtk-04a601

Published 4 October 2024, 3:31pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Augustine's Federated Schools

Kilburn Park Road

Kilburn

NW6 5SN

#### **Contact**

Sara Hunt

#### **Email**

[shunt@stahigh.org](mailto:shunt@stahigh.org)

#### **Telephone**

+44 2076441882

#### **Country**

United Kingdom

**NUTS code**

UKI32 - Westminster

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St Augustine's Federated Schools Catering Tender

Reference number

RM&C/2024/SAFS Cat/444

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

St Augustine's is putting its catering contract out to tender with a contract start date of 1st April 2025.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

St Augustine's Federated Schools: High School and Primary School, Kilburn Park Road, Kilburn, London, NW6 5SN

#### **II.2.4) Description of the procurement**

Pupil Numbers: - by year group

Nursery Varies between 10-20

Reception 26

Year 1 27

Year 2 30

Year 3 30

Year 4 30

Year 5 29

Year 6 30

Total: Primary School 204

Year 7 170

Year 8 178

Year 9 174

Year 10 189

Year 11 166

Sixth Form 140

Total: High School 1,017

Sales over 12 months

Primary School Pupil Meals 93,749 GBP

Primary School Adult Free and paid meals 1,249 GBP

Secondary Student Cash 141,217 GBP

Secondary Students FSM 165,384 GBP

Secondary Adult Cash and Duty 8,605 GBP

Service Times

Secondary School Break:

Monday-Thursday KS3: 10:00-10:20, KS4/5: 10:50-11:10

Friday KS3 09:55-10:15, KS4/5 10:40-11:00

Secondary School Lunch:

Monday-Thursday KS3: 12:00-12:40, KS4/5: 12:50-13:30

Friday KS3: 1:45-12:25, KS4/5: 12:30-13:10

Lunch Primary School: Nursery 11:25-11:45, Reception 11:30-12:00, Y1 and 2 12:00-12:30, Y3 and 5 12:30-13:00, Years 4 and 6 13:00-13:30

Sixth Form: as per KS5 above

Current Contractor: Harrisons

Other Information

190 trading days

National Living Wage

Halal meat is required

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 October 2024

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

7 November 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=232896](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232896).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232896)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

**VI.4.2) Body responsible for mediation procedures**

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

[David.allen@rmandcconsultants.co.uk](mailto:David.allen@rmandcconsultants.co.uk)

Telephone

+44 7786312805

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United Kingdom

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[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)