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Tender

## **Computer Aided Facilities Management (CAFM) and Safety Management System (SMS)**

London School of Hygiene & Tropical Medicine

F02: Contract notice

Notice identifier: 2021/S 000-031917

Procurement identifier (OCID): ocds-h6vhtk-029615

Published 21 December 2021, 1:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London School of Hygiene & Tropical Medicine

Keppel Street,

London

WC1E 7HT

#### **Contact**

Paul Pester

#### **Email**

[paul.pesther@lshtm.ac.uk](mailto:paul.pesther@lshtm.ac.uk)

#### **Telephone**

+44 02079272471

#### **Country**

United Kingdom

**NUTS code**

UKI31 - Camden and City of London

**National registration number**

RC000330

**Internet address(es)**

Main address

<http://www.lshtm.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104519>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=41630&B=LSHTM](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=41630&B=LSHTM)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=41630&B=LSHTM](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=41630&B=LSHTM)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Computer Aided Facilities Management (CAFM) and Safety Management System (SMS)

Reference number

LSHTM-2021-01

#### **II.1.2) Main CPV code**

- 48420000 - Facilities management software package and software package suite

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The project aim is to select and implement a CAFM and Safety Management System to consolidate and coordinate multiple Estates and Health & Safety functions, ideally, within a single centralised solution.

#### **II.1.5) Estimated total value**

Value excluding VAT: £410,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Computer Aided Facilities Management (CAFM)

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 48421000 - Facilities management software package
- 72253000 - Helpdesk and support services

## **II.2.3) Place of performance**

NUTS codes

- UKI31 - Camden and City of London

Main site or place of performance

Keppel Street, London, WC1E 7HT

## **II.2.4) Description of the procurement**

To streamline LSHTM Estates facilities management on maintenance, operations, standards, quality and compliance procedures to be utilised in the most cost effective way throughout the asset lifecycle. To increase and monitor the utilisation of space and facilities, reduce moves and re-allocations, plan preventative and reactive maintenance, improve safety management, and deliver improved customer service

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £310,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Option of 2 years extension

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Safety Management System (SMS)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 71317200 - Health and safety services
- 72253000 - Helpdesk and support services

### **II.2.3) Place of performance**

NUTS codes

- UKI31 - Camden and City of London

Main site or place of performance

Keppel Street, London, WC1E 7HT

### **II.2.4) Description of the procurement**

To enable LSHTM Safety Team to report more comprehensively and efficiently on high risk/hazardous activities and providing assurance of legislative compliance, a suitable and sufficient risk assessment, reporting of incidents and acting to prevent recurrence routine. To deliver a consistent approach to safety across the organisation whilst improving both the 'user experience' and the quality of the general standards of safety management.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

2 years renewal

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-003757](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 January 2022

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

31 January 2022

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

London School of Hygiene & Tropical Medicine

Keppel Street

London

WC1E 7HT

Email

[procurement@lshtm.ac.uk](mailto:procurement@lshtm.ac.uk)

Country

United Kingdom