This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/031848-2025">https://www.find-tender.service.gov.uk/Notice/031848-2025</a>

Tender

# **Provision of Food Law Intervention Services**

Orkney Islands Council

F02: Contract notice

Notice identifier: 2025/S 000-031848

Procurement identifier (OCID): ocds-h6vhtk-054774

Published 12 June 2025, 12:01pm

# **Section I: Contracting authority**

## I.1) Name and addresses

Orkney Islands Council

Council Offices, School Place

Kirkwall

**KW15 1NY** 

#### Contact

Denise Link

#### **Email**

Denise.link@orkney.gov.uk

## **Telephone**

+44 01856873535

#### **Fax**

+44 01856876158

## Country

**United Kingdom** 

**NUTS** code

UKM65 - Orkney Islands

Internet address(es)

Main address

http://www.orkney.gov.uk

Buyer's address

 $\underline{https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0036}9$ 

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

# I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

## II.1.1) Title

Provision of Food Law Intervention Services

Reference number

OIC/PROC/2170

#### II.1.2) Main CPV code

90700000 - Environmental services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Orkney Islands Council as the Competent Food Authority for the County of Orkney is inviting tenders for the provision of programmed food law interventions at food businesses throughout the county of Orkney. The contract will run over a period of up to three years, with activity being commissioned as a planned programme of visits over the course of the three-year period.

#### II.1.5) Estimated total value

Value excluding VAT: £250,000

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 90700000 Environmental services
- 90714000 Environmental auditing
- 90711200 Environmental standards other than for construction

#### II.2.3) Place of performance

**NUTS** codes

• UKM65 - Orkney Islands

Main site or place of performance

Orkney Islands

## II.2.4) Description of the procurement

Orkney Islands Council as the Competent Food Authority for the County of Orkney is inviting tenders for the provision of programmed food law interventions at food businesses throughout the county of Orkney. The contract will run over a period of up to three years, with activity being commissioned as a planned programme of visits over the course of the three-year period.

In this document, unless otherwise stated the term "food law" includes food hygiene, food safety and food standards.

The provision of service covers the inspection for compliance with food law of allocated food businesses in groups 3, 2 and 1 but not the inspection of approved premises. It covers premises that will be due a routine programmed intervention during the period 01 April 2025 to 31 March 2028 and some legacy premises. It includes undertaking post inspection actions including preparation of a letter for premises owners and updating the Council's computerised case management system (currently Civica APP).

#### II.2.5) Award criteria

Quality criterion - Name: Service Delivery / Weighting: 30

Quality criterion - Name: Reporting Mechanisms / Weighting: 10

Quality criterion - Name: Project Management and Timescales / Weighting: 30

Price - Weighting: 30

#### II.2.6) Estimated value

Value excluding VAT: £250,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

15 August 2025

End date

14 August 2028

This contract is subject to renewal

No

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The relevant selection criteria will be included in the SPD Scotland module.

## III.1.2) Economic and financial standing

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland module.

### III.1.3) Technical and professional ability

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland module.

## III.2) Conditions related to the contract

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV. Procedure

# IV.1) Description

## IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date
14 July 2025
Local time
12:00pm
IV.2.4) Languages in which tenders or requests to participate may be submitted
English
IV.2.6) Minimum time frame during which the tenderer must maintain the tender
Duration in months: 3 (from the date stated for receipt of tender)
IV.2.7) Conditions for opening of tenders
Date
14 July 2025
Local time
2:00pm
Place
PCS Postbox opening via Teams
Information about authorised persons and opening procedure
Three Officers with delegated authority.

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

Orkney Islands Council reserves the right to cancel the procurement at any stage and not award a Contract.

The expenditure, work or effort undertaken by bidders prior to the award of any Contract is accordingly a matter solely for the commercial judgement of bidders.

Late tenders will not be considered by the Council and all questions are to be submitted via the Questions and Answers section of this contract advertisement on PCS.

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or Court of Session.

Tenderers should complete the SPD (Scotland) contained within the SPD Module attached to this notice.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=801525">https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=801525</a>.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:801525)

## Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\_Download.aspx?id=801525

# VI.4) Procedures for review

## VI.4.1) Review body

**Sheriffs Court** 

Watergate

Kirkwall

KW15 1PD

Telephone

+44 01856872110

Country

United Kingdom