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Tender

180939 Short Break Services for Children with a Disability

Moray Council

F02: Contract notice

Notice identifier: 2023/S 000-031836

Procurement identifier (OCID): ocds-h6vhtk-040fcb

Published 27 October 2023, 3:04pm

Section I: Contracting authority

I.1) Name and addresses

Moray Council

High Street

Elgin

IV30 1BX

Email

procurement@moray.gov.uk

Telephone

+44 1343563137

Country

United Kingdom

NUTS code

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Internet address(es)

Main address

http://www.moray.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA0016

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publictendersscotland.publiccontractsscotland.gov.uk/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publictendersscotland.publiccontractsscotland.gov.uk/

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

180939 Short Break Services for Children with a Disability

Reference number

180939

II.1.2) Main CPV code

• 85310000 - Social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Moray Council is looking to contract with a provider for a short break service for children and young people with disabilities in Moray.

This contract will cover three delivery areas;

- -Day care
- -Overnight short breaks
- -Support to access community groups / events

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85311000 Social work services with accommodation
- 85312120 Daycare services for disabled children and young people

II.2.3) Place of performance

NUTS codes

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Main site or place of performance

Moray

II.2.4) Description of the procurement

Moray Council is looking to contract with a provider for a short break service for children and young people with disabilities in Moray.

This contract will cover three delivery areas;

- -Day care
- -Overnight short breaks
- -Support to access community groups / events

The service will be made available in Moray for children and young people with disabilities up to the day before their 18th birthday or their school leaving date if this is after their 18th birthday, to align with transition to adult services.

The criteria for this service is children / young people who have;

- -Moderate / severe learning disability where they are functioning at a substantially lower than expected level for his / her chronological age
- -And / or severe physical impairment
- -Autistic spectrum disorder
- -With a moderate / severe learning or physical disability
- -Sensory impairment
- -With one or more of the above

II.2.5) Award criteria

Quality criterion - Name: Service Implementation / Weighting: 20

Quality criterion - Name: Aims, Objective & Outcomes / Weighting: 20

Quality criterion - Name: support to Access Community Based Services / Weighting: 15

Quality criterion - Name: Communication / Weighting: 15

Quality criterion - Name: Invoice Detail / Weighting: 10

Quality criterion - Name: Volume / Weighting: 10

Quality criterion - Name: Added Volume / Weighting: 5

Quality criterion - Name: sustainability / Weighting: 5

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 periods of 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

- 1 The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated
- 2 Requirement Other economic or financial

Minimum level(s) of standards possibly required

1 - Employer's (Compulsory) Liability: 5m GBP

Public Liability: 5m GBP

2 - The bidder is required to confirm that (to the best of their knowledge) there are no material post balance sheet events or other business issues arising since the date of the last audited financial statements that materially impact the economic and financial standing of the economic operator.

Where the operator is not able to make such a conformation, full details of the relevant events shall be provided along with an explanation of the expected impact on the bidders economic and financial standing.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

Minimum level(s) of standards possibly required

A minimum of 1 example of service of a similar nature and scale

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 November 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25474. For more information see:

http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343

(SC Ref:748717)

VI.4) Procedures for review

VI.4.1) Review body

Elgin Sheriff Court

Elgin

Country

United Kingdom