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Tender

## **180939 Short Break Services for Children with a Disability**

Moray Council

F02: Contract notice

Notice identifier: 2023/S 000-031836

Procurement identifier (OCID): ocds-h6vhtk-040fcb

Published 27 October 2023, 3:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Moray Council

High Street

Elgin

IV30 1BX

#### **Email**

[procurement@moray.gov.uk](mailto:procurement@moray.gov.uk)

#### **Telephone**

+44 1343563137

#### **Country**

United Kingdom

#### **NUTS code**

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

**Internet address(es)**

Main address

<http://www.moray.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00160](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00160)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

180939 Short Break Services for Children with a Disability

Reference number

180939

### **II.1.2) Main CPV code**

- 85310000 - Social work services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Moray Council is looking to contract with a provider for a short break service for children and young people with disabilities in Moray.

This contract will cover three delivery areas;

- Day care
- Overnight short breaks
- Support to access community groups / events

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85311000 - Social work services with accommodation
- 85312120 - Daycare services for disabled children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Main site or place of performance

Moray

### **II.2.4) Description of the procurement**

Moray Council is looking to contract with a provider for a short break service for children and young people with disabilities in Moray.

This contract will cover three delivery areas;

- Day care
- Overnight short breaks
- Support to access community groups / events

The service will be made available in Moray for children and young people with disabilities up to the day before their 18th birthday or their school leaving date if this is after their 18th birthday, to align with transition to adult services.

The criteria for this service is children / young people who have;

- Moderate / severe learning disability where they are functioning at a substantially lower than expected level for his / her chronological age
- And / or severe physical impairment
- Autistic spectrum disorder
- With a moderate / severe learning or physical disability
- Sensory impairment
- With one or more of the above

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Implementation / Weighting: 20

Quality criterion - Name: Aims, Objective & Outcomes / Weighting: 20

Quality criterion - Name: support to Access Community Based Services / Weighting: 15

Quality criterion - Name: Communication / Weighting: 15

Quality criterion - Name: Invoice Detail / Weighting: 10

Quality criterion - Name: Volume / Weighting: 10

Quality criterion - Name: Added Volume / Weighting: 5

Quality criterion - Name: sustainability / Weighting: 5

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 periods of 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

1 - The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated

2 - Requirement - Other economic or financial

Minimum level(s) of standards possibly required

1 - Employer's (Compulsory) Liability: 5m GBP

Public Liability: 5m GBP

2 - The bidder is required to confirm that (to the best of their knowledge) there are no material post balance sheet events or other business issues arising since the date of the last audited financial statements that materially impact the economic and financial standing of the economic operator.

Where the operator is not able to make such a conformation, full details of the relevant events shall be provided along with an explanation of the expected impact on the bidders economic and financial standing.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

Minimum level(s) of standards possibly required

A minimum of 1 example of service of a similar nature and scale

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 November 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25474.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:748717)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Elgin Sheriff Court

Elgin

Country

United Kingdom