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Tender

## **2024 - Aberdeen City - Adult and Young Carers**

Aberdeen City Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-031832

Procurement identifier (OCID): ocids-h6vhtk-046cde

Published 4 October 2024, 10:32am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

#### **Contact**

Marie Moore

#### **Email**

[SocialCareCPSS@aberdeencity.gov.uk](mailto:SocialCareCPSS@aberdeencity.gov.uk)

#### **Telephone**

+44 1467538552

#### **Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00231](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

2024 - Aberdeen City - Adult and Young Carers

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Aberdeen City Council requires support services for both Adult and Young Carers who are resident in Aberdeen City. The overall aim of the services is to support people and enhance the experience of those who identify as a Carer. Ensuring that they have access to relevant information and that they feel respected, listened to, valued and involved. In doing all of this, the carer will feel able to plan, maintain and sustain their caring role and to live a life alongside caring.

The Carers (Scotland) Act 2016, which came into effect on the 1st of April 2018 gives all carers new rights, under one piece of legislation. Fundamental to the delivery of the Carers Services is that the service is provided in line with the legislation laid down within the act as well as working alongside Aberdeen City Council, Aberdeen City Health and Social Care Partnership and relevant partners.

The contracts will commence on 1 April 2025 and will operate for five years until 31 March 2030 plus the option for a two year extension.

The maximum funding for Year 1 of the contract will be:

Adult Carers Service - GBP721000

Young Carers Service - GBP206000

Funding for future years will be subject to any agreed sectoral uplifts.

#### **II.1.5) Estimated total value**

Value excluding VAT: £6,489,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.2) Description**

### **II.2.1) Title**

Young Carers Service

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 850000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen City

### **II.2.4) Description of the procurement**

Aberdeen City Council requires a support service for Young Carers who are resident in Aberdeen City. The overall aim of the services is to support people and enhance the experience of those who identify as a Carer. Ensuring that they have access to relevant information and that they feel respected, listened to, valued and involved. In doing all of this, the carer will feel able to plan, maintain and sustain their caring role and to live a life alongside caring.

The Carers (Scotland) Act 2016, which came into effect on the 1st of April 2018 gives all carers new rights, under one piece of legislation. Fundamental to the delivery of the Carers Services is that the service is provided in line with the legislation laid down within the act as well as working alongside Aberdeen City Council, Aberdeen City Health and Social Care Partnership and relevant partners.

The Young Carers Service will provide support children and young people who are carers

and their families. The service will support Young Carers aged 5-18 who are:

1. in education/Home Education
2. otherwise vulnerable and in need of targeted intervention; or
3. at risk of meeting the threshold for social work assessment and intervention

The support provided to Children and Young People will be reliant on the Young Carers Statement both as a means of referral and an action plan from which outcomes can be assessed.

Young carers supported by the service will have access to tailored information and advice. They will also be supported through targeted individual or group activities which not only focus on them but also take a 'whole family' approach working with other agencies, including Health Visitors, School Nurses, Schools, NESCOL, Universities, Targeted Family Support and Fit Like Family Wellbeing as well as services working directly with the cared-for person.

There is an interdependency between services and providers will be expected to work collaboratively to support for those transitioning from Young Carers to Adult Carers services ensuring they have support from whole system.

The contracts will commence on 1 April 2025 and will operate for five years until 31 March 2030 plus the option for a two year extension.

The maximum funding for Year 1 of the contract will be:

Young Carers Service - GBP206000

Funding for future years will be subject to any agreed sectoral uplifts.

#### **II.2.6) Estimated value**

Value excluding VAT: £1,442,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

60

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The initial contract term is 5 years with 2x12 month optional extensions (5+1+1). The estimated contract value is based on the maximum 7 years and calculated using the funding for Year 1, i.e., GBP206000

### **II.2) Description**

#### **II.2.1) Title**

Adult Carers Service

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

#### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen City

#### **II.2.4) Description of the procurement**

Aberdeen City Council requires a support services for Adult Carers who are resident in Aberdeen City. The overall aim of the services is to support people and enhance the experience of those who identify as a Carer. Ensuring that they have access to relevant information and that they feel respected, listened to, valued and involved. In doing all of this, the carer will feel able to plan, maintain and sustain their caring role and to live a life alongside caring.

The Carers (Scotland) Act 2016, which came into effect on the 1st of April 2018 gives all carers new rights, under one piece of legislation. Fundamental to the delivery of the Carers Services is that the service is provided in line with the legislation laid down within the act as well as working alongside Aberdeen City Council, Aberdeen City Health and

Social Care Partnership and relevant partners.

The Adult Carers Service will work innovatively to co design services, within the eligibility criteria, which enable the early identification of carers; ensure accessibility to services and information; signpost opportunities to Carers; provide the necessary support to achieve individual carer outcomes and support carers to be involved in hearing their voice.

The joint outcomes for the Adult and Young Carers services are as follows:

- People in caring roles are supported to identify as carers at the earliest opportunity with equitable access to information and services.
- Using a whole family approach, carers are respected, listened to and involved in their assessment, service planning, and reviews.
- Carers are supported and empowered to develop and maintain their resilience to support and maintain their caring role. Carers are supported in their transition journeys.
- Carers maintain a sense of self and are connected with their peers and communities, supporting a life alongside caring.
- Services work collaboratively and innovatively across the wider system to ensure appropriate opportunities are available for Carers.
- Services are adaptable and responsive to Carer Outcomes and data analysis, ensuring appropriate service levels.

The contracts will commence on 1 April 2025 and will operate for five years until 31 March 2030 plus the option for a two year extension.

The maximum funding for Year 1 of the contract will be:

Adult Carers Service - GBP721000

Funding for future years will be subject to any agreed sectoral uplifts.

#### **II.2.6) Estimated value**

Value excluding VAT: £5,047,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

60

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The maximum funding for Year 1 of the contract is GBP721000.

The initial term of the contract is 5 years, with 2x 12 month optional extension. The estimated contract value of GBP5047000 is based on the maximum 7 years, i.e., 5+1+1 year period and is based on the Year 1 annual funding.

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**Section III. Legal, economic, financial and technical information****III.1) Conditions for participation****III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

PCST Question 4C.1.2 – Relevant Experience

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services as described. A minimum of two examples will be required.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

Open Procedure

Most Economically Advantageous Tender (MEAT)

Quality : Price 80:20

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-017095](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.3) Additional information**

1.The Council shall obtain a Creditsafe credit check and will score bidders accordingly:

71 - 100 Very Low Risk – Accept

51 - 70 Low Risk - Accept

30 - 50 Moderate Risk – subject to further discussion internally with the option to reject.

21-29 High Risk – subject to further discussion internally with the option to reject.

1-20 Very High Risk – Reject.

\*The following applies if no credit check can be undertaken:

2. Please state current turnover (if contract value is over 50% of reported turnover, further discussion will be had internally with the option to reject).

3. If you are under no obligation to publish accounts on Companies House and/or do not have a comprehensive credit rating then provide audited financial accounts for the previous two years. Both quick and current ratios should be a minimum of 1:1.5 for the two successive years. Bidders whose ratios do not meet the minimum criteria will be rejected. Bidders who can provide audited accounts but chose not to do so shall be rejected.

4. Bidders who have been trading for less than one year and cannot provide audited accounts must submit the cash flow for the current year and a letter from the bank outlining the current cash and credit position for the current year and subsequent year. This will be subject to internal discussion with the option to reject.

5. If bidder still does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their submission is supported by a parent company guarantee.

## Insurance

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer's Liability Insurance = GBP10m

Public Liability Insurance = GBP5m

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 27656 . For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Specific Community Benefits for this project are as follows:

- Fair Work First
- Innovation and Case Studies
- Carbon Reduction

Full details are provided in the Tender Overview on PCST

(SC Ref:779669)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Aberdeen Sheriff Court

Castle Street

Aberdeen

AB10 1WP

Telephone

+44 1224657200

Country

United Kingdom