

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/031755-2023>

Contract

ID 4842518 - PSNI - Production and Delivery of Printed Items

PSNI - Police Service of Northern Ireland

F03: Contract award notice

Notice identifier: 2023/S 000-031755

Procurement identifier (OCID): ocds-h6vhtk-03dfec

Published 27 October 2023, 11:16am

Section I: Contracting authority

I.1) Name and addresses

PSNI - Police Service of Northern Ireland

C/O CPD - 303 Airport Road West

BELFAST

BT3 9ED

Email

justice.cpd@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 4842518 - PSNI - Production and Delivery of Printed Items

II.1.2) Main CPV code

- 22000000 - Printed matter and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Police Service of Northern Ireland (PSNI) Creative Hub within the Strategic Communications and Department require a commercial printer, to produce and deliver printed items including forms and a range of other printed material for delivery to, and usage throughout, the PSNI Estate. The commercial printer will offer an end-to-end service from initial client brief through to the delivery of the final products. ***Supplier Open Day *** A supplier open day will be facilitated to provide potential tenderers with the opportunity to familiarise themselves with to view samples of forms and booklets that the customer will make available and for any questions relating to the procurement. It is anticipated this will be on Friday 28 July 2023, the location and time will be confirmed following confirmation of attendance. Attendees will be limited to two individuals per company. Details of attendees must be submitted in advance as a message via eTendersNI, the message must contain the names of the company representatives. This information must be submitted through the secure messaging function within eTendersNI

by 12 noon on Wednesday 26 July 2023. It is strongly recommended that tenderers avail of this open day. Tenderers will not be permitted to take any sample materials for future reference, and therefore attendance is the only opportunity for serious and genuine tenderers to examine indicative examples of PSNI's requirements prior to submitting their proposals. (Since space at Print and Design Unit is limited, if large numbers of potential tenderers wish to view the samples, PSNI may consider arranging an additional day or days. However, since levels of interest are not known at this stage, potential tenderers should note this only as a possibility, and aim to attend at the date and time indicated.) Please note that attendance is not a mandatory requirement; tenderers may still submit proposals without viewing the PSNI samples, and those who do attend are under no obligation to submit a proposal.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,413,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79823000 - Printing and delivery services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Police Service of Northern Ireland (PSNI) Creative Hub within the Strategic Communications and Department require a commercial printer, to produce and deliver printed items including forms and a range of other printed material for delivery to, and usage throughout, the PSNI Estate. The commercial printer will offer an end-to-end service from initial client brief through to the delivery of the final products. ***Supplier Open Day *** A supplier open day will be facilitated to provide potential tenderers with the opportunity to familiarise themselves with to view samples of forms and booklets that the customer will make available and for any questions relating to the procurement. It is anticipated this will be on Friday 28 July 2023, the location and time will be confirmed following confirmation of attendance. Attendees will be limited to two individuals per company. Details of attendees must be submitted in advance as a message via eTendersNI, the message must contain the names of the company representatives. This

information must be submitted through the secure messaging function within eTendersNI by 12 noon on Wednesday 26 July 2023. It is strongly recommended that tenderers avail of this open day. Tenderers will not be permitted to take any sample materials for future reference, and therefore attendance is the only opportunity for serious and genuine tenderers to examine indicative examples of PSNI's requirements prior to submitting their proposals. (Since space at Print and Design Unit is limited, if large numbers of potential tenderers wish to view the samples, PSNI may consider arranging an additional day or days. However, since levels of interest are not known at this stage, potential tenderers should note this only as a possibility, and aim to attend at the date and time indicated.) Please note that attendance is not a mandatory requirement; tenderers may still submit proposals without viewing the PSNI samples, and those who do attend are under no obligation to submit a proposal.

II.2.5) Award criteria

Quality criterion - Name: Qualitative Criteria / Weighting: 30

Cost criterion - Name: Quantitative Criteria / Weighting: 70

II.2.11) Information about options

Options: Yes

Description of options

The contract will be for an initial period of three years with one optional two-year extension period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-019504](#)

Section V. Award of contract

Contract No

1

Title

Contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2023

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Withheld for security reasons

Withheld for security reasons

Email

Justice.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £1,413,000

Total value of the contract/lot: £1,413,000

Section VI. Complementary information

VI.3) Additional information

Contract monitoring: the successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in Construction and Procurement Delivery (CPD) for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, this may be considered grounds for termination of the contract at your expense as provided for in the Conditions of Contract. In lieu of termination, CPD may issue a Notice of Written Warning or a Notice of Unsatisfactory Performance. A supplier in receipt of multiple Notices of Written Warning or a Notice of Unsatisfactory Performance may, in accordance with The Public Contracts Regulations 2015 (as amended), be excluded from future public procurement competitions for a period of up to three years.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended.

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD complied with the Public Contracts Regulations 2015 (as amended) and incorporated a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract was communicated to tenderers. That notification provided full information on the award decision. This provided time for the unsuccessful tenderers to challenge the award decision before the contract was entered into.