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Tender

## **IA2250 Legal Case Management System**

Staffordshire County Council

F02: Contract notice

Notice identifier: 2021/S 000-031746

Procurement identifier (OCID): ocds-h6vhtk-030379

Published 20 December 2021, 11:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Staffordshire County Council

Stafford

ST16 2DH

#### **Contact**

John Tapsell

#### **Email**

[john.tapsell@staffordshire.gov.uk](mailto:john.tapsell@staffordshire.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG24 - Staffordshire CC

## **Internet address(es)**

Main address

[www.staffordshire.gov.uk](http://www.staffordshire.gov.uk)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.proactisplaza.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.proactisplaza.com>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

IA2250 Legal Case Management System

Reference number

DN1286

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Staffordshire County Council requires a configurable, scalable case management system for centralised and standardised handling of cases within Legal Services. The system needs to be hosted. It also needs to be accessible to officers when they are working out of the office without logistical problems.

It will work for and with staff and to assist them in the completion of their work rather than being perceived as a system that has to be worked with alongside the completion of case work.

Future proofing, automated functions and Artificial Intelligence are of particular interest as such functions, if aligned to the key needs set out within the specification, will improve the user experience and help to drive efficiencies within the system.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

#### **II.2.4) Description of the procurement**

Staffordshire County Council requires a configurable, scalable case management system for centralised and standardised handling of cases within Legal Services. The system needs to be hosted. It also needs to be accessible to officers when they are working out of the office without logistical problems.

It will work for and with staff and to assist them in the completion of their work rather than being perceived as a system that has to be worked with alongside the completion of case work.

Future proofing, automated functions and Artificial Intelligence are of particular interest as such functions, if aligned to the key needs set out within the specification, will improve the user experience and help to drive efficiencies within the system.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 January 2022

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Staffordshire County Council

Stafford

Country

United Kingdom