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Planning

## **Registered Overnight Residential Respite Short Breaks for Adults and Children in Southampton**

Southampton City Council

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-031714

Procurement identifier (OCID): ocds-h6vhtk-054725 ([view related notices](#))

Published 11 June 2025, 10:39pm

### **Scope**

### **Reference**

SCC-SMS-0918

### **Description**

1. The Council has a statutory responsibility to provide services to meet the short break and support needs of disabled children, young people, adults and their unpaid carers. The Integrated Care Board (ICB) has a statutory responsibility to provide services that meet the health needs of disabled children, young people, adults and their unpaid carers. The Council is seeking to procure provision of registered residential overnight short breaks for children, young people and adults, working in partnership with the ICB to meet statutory responsibilities.

2. The overarching outcomes expected of the services are that:

a) Unpaid carers will be able to continue caring for their child, young person or adult with disabilities in the family home

- b) Unpaid carers will be able to provide care more effectively to their child, young person or adult with disabilities.
- c) Children, young people and adults with disabilities are supported within the short break environment to have fun and develop their own abilities.

3. It is expected Service Providers will meet needs identified through statutory assessments and work in a person-centred way with disabled children, young people and adults to support them to fulfil their aspirations and promote their wellbeing in relation to:

- a) Their physical and mental health.
- b) Being protected from abuse and neglect.
- c) Taking as much control as possible over their day to day lives, using least restrictive approaches and supporting them to develop their skills and abilities and grow their confidence to realise their full potential.
- d) Improving their confidence and emotional wellbeing so that they enjoy life and have positive self identities.
- e) Helping them to develop wider social and emotional skills to establish and maintain positive one to one and group relationships outside the family home.
- f) Participation in education, employment or training.
- g) Strengthening domestic, family and personal relationships.
- h) The contribution they make to their community.
- i) Providing positive experiences by promoting friendships and by encouraging social activities, new experiences and supportive relationships with carers and peers.
- j) Providing culturally appropriate provision that meets the racial, cultural, linguistic and religious needs of the person and their unpaid carers.
- k) Using their preferred communication mode at all times.
- l) Maximise their independence in preparation for a time when carers cannot continue caring.

4. In addition, it is expected the Services will enable unpaid carers to achieve the outcomes which are important to them, including:

- a) Having breaks from their caring responsibilities
- b) Being as independent as possible.
- c) Being able to participate actively in the community.
- d) Being able to access education, employment or training.
- e) Being confident that their relative is safe in the short break environment and that they enjoy the experiences.
- f) Meeting the needs of other family members more effectively
- g) Carrying out day to day tasks which they must perform in order to run their household.
- h) Support and continuity for unpaid carers by recognising their needs through flexible planned breaks and emergency backup. On occasions this may include shared care arrangements.
- i) Unplanned and short-term support to unpaid carers in crisis or emergency situations.

5. Service Providers will be expected to work alongside children, young people, adults and their unpaid carers in the ongoing shaping and delivery of services and their quality, eventually leading to services being co-produced.

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2028
- Possible extension to 30 September 2030
- 5 years

Description of possible extension:

A 2 year extension is available for each Lot

## **Main procurement category**

Services

## **CPV classifications**

- 85000000 - Health and social work services

## **Contract locations**

- UKJ32 - Southampton

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## **Lot 1a. Lot 1a: Overnight Residential Respite Short Breaks for Adults with Learning Disabilities (primary need)**

### **Description**

- a. The Council is seeking to appoint a Service Provider to provide overnight residential respite short breaks for adults with moderate to severe learning disabilities as their primary need at Weston Court, a respite setting in the east of Southampton. Short breaks are an important part of the overall support package provided to adults with learning disabilities and their unpaid carers. They allow unpaid carers to have an overnight break from their caring responsibilities as well as individuals to take part in new activities, form and maintain friendships and develop their independence skills.
- b. In addition to the core overnight element of this Service, Providers may need to provide additional hours of support to individuals. The requirement for this as well as the allocation of overnight residential respite short breaks is based on statutory assessments of need and subject to review.
- c. The Service is required to be CQC registered to deliver accommodation for persons

who require nursing or personal care with the relevant specialisms. The Service Provider will ensure equity of access, regularly review quality assurance systems and care and support plans. Individuals and their unpaid carers will be engaged in the development of services. The Service will be expected to operate a core ratio of 1:3 (one staff member to three individuals accessing the service) staffing model. The Service Provider will need to respond flexibly to emerging and unexpected respite requests from unpaid carers to maximise usage and support.

d. The Service Provider will be expected to enter into a License to Occupy Agreement with the Council for the Weston Court site, and a draft of this will be shared as part of the tender documentation.

Scope:

While all volumes of services are based on individuals assessment of need and subsequent reviews and rebasing, we anticipate the following estimated service volumes:

Year 1 estimated: service to be provided to between 24 and 30 individuals per annum

Year 1 estimated: core number of individual overnights in the range of between: 810 - 1080 per annum

Year 1 estimated: core overnights value in the range of: £271,350 - £361,800 per annum.

Year 1 estimated : additional hours range between: 2,026 - 2,532 per annum

Year 1 estimated : additional hours range in value between: £42,911 - £53,638 per annum

Year 1 estimated total value range core overnight and additional hours: £314,261 - £415,438 per annum

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 1b. Lot 1b: Overnight Residential Respite Short Breaks for Adults with Learning Disabilities (primary need) including**

## **complex needs**

### **Description**

- a. The Council is seeking to appoint a Service Provider to provide overnight residential respite short breaks for adults with severe learning disabilities and profound and multiple learning disabilities as their primary need including complex needs at the Providers own suitable setting. Short breaks are an important part of the overall support package provided to adults with learning disabilities and their unpaid carers. They allow unpaid carers to have an overnight break from their caring responsibilities as well as individuals to take part in new activities, form and maintain friendships and develop their independence skills.
- b. In addition to the core overnight element of this Service, Providers may need to provide additional hours of support to individuals. The requirement for this as well as the allocation of overnight residential respite short breaks is based on statutory assessments of need and are subject to review.
- c. The Service is required to be CQC registered to deliver accommodation for persons who require nursing or personal with the relevant specialisms. The Service Provider will ensure equity of access, regularly review quality assurance systems and care and support plans. Individuals and their unpaid carers will be engaged in the development of services. The Service will be expected to operate a core ratio of 1:2 (one staff member to two individuals accessing the service). The Service Provider will need to respond flexibly to emerging and unexpected respite requests from unpaid carers to maximise usage and support.

### **Scope:**

Year 1 estimated: service to be provided to between 10 and 24 individuals per annum

Year 1 estimated: core number of individual overnights in the range of between: 576 - 988 per annum

Year 1 estimated: core overnights value in the range of: £268,992 - £461,396 per annum

Year 1 estimated : additional hours range: 6,258 - 9,693 per annum

Year 1 estimated : additional hours range in value: £137,895 - £213,585 per annum

Year 1 estimated total value range core overnight and additional hours: £406,855 - £674,932 per annum

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Lot 2: Residential Overnight Short Breaks for Children**

### **Description**

- a. The Council is seeking to appoint a Service Provider to provide overnight residential respite short breaks for children with disabilities, including complex needs at the Providers own suitable setting. Short breaks are an important part of the overall support package for children with disabilities and their unpaid carers. They allow parents and carers to have an overnight break from their caring responsibilities as well as an opportunity for children to take part in new activities, form and maintain friendships and develop their independence skills.
- b. In addition to the core overnight element of this Service, Providers may need to provide additional support to individuals. The requirement for this as well as the allocation of overnight residential respite short breaks is based on a formal statutory assessment of need and is subject to review.
- c. The Service is expected to be Ofsted registered, with elements of nursing oversight for the presentation of more complex needs, ensure equity of access, regularly review quality and care and support plans and ensure individuals and their unpaid carers are involved in the development of services. The Service will be expected to operate a core ratio of 1:2 (one staff member to two individuals accessing the service) staffing model. The Service Provider will need to respond flexibly to emerging and unexpected respite requests from unpaid carers to maximise usage and support.

Scope:

Year 1 estimated: service to be provided to between 22 - 23 individuals per annum

Year 1 estimated: core number of individual overnights in the range of between: 575 - 700 per annum

Year 1 estimated: core overnights value in the range of: £268,525 - £326,900 per annum

Year 1 estimated : additional hours: c. 11,858 per annum

Year 1 estimated : additional hours value: c. £261,291 per annum

Year 1 estimated total value range core overnight and additional hours: £529,756 - £588,131 per annum

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Submission**

### **Publication date of tender notice (estimated)**

30 June 2025

### **Enquiry deadline**

18 July 2025, 11:59pm

### **Tender submission deadline**

25 July 2025, 11:59pm

### **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

1 September 2025

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## **Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Price	Price	50%
Quality	Quality	45%
Social Value	Quality	5%

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## **Procedure**

### **Procedure type**

Open procedure

### **Special regime**

Light touch

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## Contracting authority

### **Southampton City Council**

- Public Procurement Organisation Number: PCGN-2413-RBTX

Civic Centre, Civic Centre Road

Southampton

SO14 7LY

United Kingdom

Email: [procurement@southampton.gov.uk](mailto:procurement@southampton.gov.uk)

Region: UKJ32 - Southampton

Organisation type: Public authority - sub-central government