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Tender

Design Competition Manager

Department for Levelling up, Communities & Housing

F02: Contract notice

Notice identifier: 2023/S 000-031709

Procurement identifier (OCID): ocds-h6vhtk-03fcf3

Published 27 October 2023, 9:12am

Section I: Contracting authority

I.1) Name and addresses

Department for Levelling up, Communities & Housing

2 Marsham Street

London

SW1P 4DF

Contact

SGB Procurement

Email

SGB-Proc@levellingup.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-and-local-government>

Buyer's address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-and-local-government>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://atamis-5407.my.site.com/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://atamis-5407.my.site.com/login>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://atamis-5407.my.site.com/login>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Design Competition Manager

Reference number

CPD4126059

II.1.2) Main CPV code

- 79418000 - Procurement consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Department for Levelling Up, Housing and Communities (DLUHC) is seeking to procure a supplier to lead on running a two-stage international design competition for the independent Grenfell Tower Memorial Commission.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79415200 - Design consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UK

II.2.4) Description of the procurement

The Department for Levelling Up, Housing and Communities (DLUHC) is seeking to procure a supplier to lead on running a two-stage international design competition for the independent Grenfell Tower Memorial Commission.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

2 options to extend for 6 months each

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Additional DLUHC reserves the right to cancel all or information part of this proposed procurement and/or withdraw/amend this notice including any dates (which are indicative at this stage).

DLUHC held a remote supplier information day on the 9th October. The presentation slides, and the questions and responses from that session will be available within the tender documentation.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Due to the sensitive nature of the tender documentation content, potential bidders are required to email SGB-Proc@Levellingup.gov.uk to request an NDA which requires completion and submission before access to Tender documents can be granted via the portal.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As detailed within the Tender documentation

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-027305](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 November 2023

Local time

12:00pm

Place

DLUCH Atamis e-procurement Portal

Information about authorised persons and opening procedure

Tenders opened by Commercial lead, who will perform compliance checks on the submissions before communicating each submission section to the appropriate members of the Evaluation Panel.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

DLUHC will observe the 10 day standstill period prior to entry into contract.

VI.4.4) Service from which information about the review procedure may be obtained

Department for Levelling up, Communities & Housing

2 Marsham Street

London

SW1P 4DF

Email

commercialtenders@levellingup.gov.uk

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-and-local-government>