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Tender

## **Design Competition Manager**

Department for Levelling up, Communities & Housing

F02: Contract notice

Notice identifier: 2023/S 000-031709

Procurement identifier (OCID): ocds-h6vhtk-03fcf3

Published 27 October 2023, 9:12am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Levelling up, Communities & Housing

2 Marsham Street

London

SW1P 4DF

#### **Contact**

SGB Procurement

#### **Email**

[SGB-Proc@levellingup.gov.uk](mailto:SGB-Proc@levellingup.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-and-local-government>

Buyer's address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-and-local-government>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://atamis-5407.my.site.com/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://atamis-5407.my.site.com/login>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://atamis-5407.my.site.com/login>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Design Competition Manager

Reference number

CPD4126059

#### **II.1.2) Main CPV code**

- 79418000 - Procurement consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Department for Levelling Up, Housing and Communities (DLUHC) is seeking to procure a supplier to lead on running a two-stage international design competition for the independent Grenfell Tower Memorial Commission.

#### **II.1.5) Estimated total value**

Value excluding VAT: £150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79415200 - Design consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UK

#### **II.2.4) Description of the procurement**

The Department for Levelling Up, Housing and Communities (DLUHC) is seeking to procure a supplier to lead on running a two-stage international design competition for the independent Grenfell Tower Memorial Commission.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £150,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

2 options to extend for 6 months each

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Additional DLUHC reserves the right to cancel all or information part of this proposed procurement and/or withdraw/amend this notice including any dates (which are indicative at this stage).

DLUHC held a remote supplier information day on the 9th October. The presentation slides, and the questions and responses from that session will be available within the tender documentation.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Due to the sensitive nature of the tender documentation content, potential bidders are required to email [SGB-Proc@Levellingup.gov.uk](mailto:SGB-Proc@Levellingup.gov.uk) to request an NDA which requires completion and submission before access to Tender documents can be granted via the portal.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As detailed within the Tender documentation

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-027305](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 November 2023

Local time

12:00pm

Place

DLUCH Atamis e-procurement Portal

Information about authorised persons and opening procedure

Tenders opened by Commercial lead, who will perform compliance checks on the submissions before communicating each submission section to the appropriate members of the Evaluation Panel.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

DLUHC will observe the 10 day standstill period prior to entry into contract.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Department for Levelling up, Communities & Housing

2 Marsham Street

London

SW1P 4DF

Email

[commercialtenders@levellingup.gov.uk](mailto:commercialtenders@levellingup.gov.uk)

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-and-local-government>