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Tender

Supply of Coffee Shop and Café Solutions

Leeds City Council

F02: Contract notice

Notice identifier: 2023/S 000-031672

Procurement identifier (OCID): ocds-h6vhtk-040f5e

Published 26 October 2023, 4:20pm

Section I: Contracting authority

I.1) Name and addresses

Leeds City Council

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

Contact

Laura Skirrow

Email

laura.skirrow@leeds.gov.uk

Telephone

+44 01135351235

Country

United Kingdom

Region code

UKE42 - Leeds

National registration number

171459162

Internet address(es)

Main address

<https://www.leeds.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104105>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=72485&B=UK

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=72485&B=UK

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of Coffee Shop and Café Solutions

Reference number

78383

II.1.2) Main CPV code

- 15860000 - Coffee, tea and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Supply of Coffee Shop and Café Solutions - The Council is looking to establish a multi lot framework contract designed to facilitate the needs of various council facilities across the city of Leeds. 1 x 12 month possible extension available.

Lot 1 Purchase of Coffee Machines (estimated overall value including extensions £600,000)

Lot 2A Lease - Supply of Machine Only (estimated overall value including extensions £80,000)

Lot 2B Lease - Supply of Coffee and Free On-Loan Equipment (estimated overall value including extensions £80,000)

Lot 3 Service Only for Pre-Existing Equipment that is out of contract (estimated overall value including extensions £100,000)

Lot 4 Supply of Coffee Only for Machines (estimated overall value including extensions £340,000)

Lot 5 Supply of Ingredients (estimated overall value including extensions £80,000)

Lot 6 Supply of Fairtrade Ingredients (estimated overall value including extensions £20,000)

II.1.5) Estimated total value

Value excluding VAT: £1,300,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Purchase of Coffee Machines

Lot No

1

II.2.2) Additional CPV code(s)

- 39711310 - Electric coffee makers

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

Supply of Coffee Shop and Café Solutions - The Council is looking to establish a multi lot framework contract designed to facilitate the needs of various council facilities across the city of Leeds.

Lot 1 - Purchase of Coffee Machines

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2024

End date

28 February 2027

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lease - Supply of Machine Only

Lot No

2A

II.2.2) Additional CPV code(s)

- 39711310 - Electric coffee makers

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

Lot 2A - Lease - Supply of Machine Only

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £80,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2024

End date

28 February 2027

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lease - Supply of Coffee and Free On-Loan Equipment

Lot No

2B

II.2.2) Additional CPV code(s)

- 03131100 - Coffee beans
- 39711310 - Electric coffee makers

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

Lot 2B - Lease - Supply of Coffee and Free On-Loan Equipment

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £80,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2024

End date

28 February 2027

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Service Only for Pre-Existing Equipment that is out of contract

Lot No

3

II.2.2) Additional CPV code(s)

- 39711310 - Electric coffee makers

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

Lot 3 - Service Only for Pre-Existing Equipment that is out of contract

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2024

End date

28 February 2027

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Supply of Coffee Only for Machines

Lot No

4

II.2.2) Additional CPV code(s)

- 03131100 - Coffee beans
- 15861000 - Coffee
- 15861100 - Roasted coffee

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

Lot 4 - Supply of Coffee Only for Machines

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £340,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2024

End date

28 February 2027

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Supply of Ingredients

Lot No

5

II.2.2) Additional CPV code(s)

- 15860000 - Coffee, tea and related products
- 15861000 - Coffee
- 15861200 - Decaffeinated coffee

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

Lot 5 - Supply of Ingredients

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £80,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2024

End date

28 February 2027

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Supply of Fairtrade Ingredients

Lot No

6

II.2.2) Additional CPV code(s)

- 15860000 - Coffee, tea and related products

- 15861000 - Coffee
- 15861200 - Decaffeinated coffee

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

Lot 6 - Supply of Fairtrade Ingredients

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £20,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2024

End date

28 February 2027

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 November 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Interested parties can download the tender documentation directly from <https://yortender.eu-supply.com/> by using the scheme ID: 78383

Requests for documentation should not be made by telephone or e-mail. The

documentation should be completed and returned by no later than the deadline specified in IV.2.2. Late submissions will not be accepted.

VI.4) Procedures for review

VI.4.1) Review body

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further information from the contracting authority before the contract is entered into.

Such additional information should be requested from the addressee found in I.1. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts

Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for such action had arisen).

Where a contract has not been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the correct implementation of a 10 day standstill period and publication of appropriate notices the court may only award damages once the contract has been entered into.