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Tender

CHIC Agency - Dynamic Purchasing System [DPS]

Communities and Housing Investment Consortium Limited ("CHIC")

F02: Contract notice

Notice identifier: 2023/S 000-031651

Procurement identifier (OCID): ocids-h6vhtk-040f53

Published 26 October 2023, 3:19pm

Section I: Contracting authority

I.1) Name and addresses

Communities and Housing Investment Consortium Limited ("CHIC")

84 Spencer Street

Birmingham

B18 6DS

Email

tenders@chicltd.co.uk

Telephone

+44 1217599990

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.chicltd.co.uk/>

Buyer's address

<https://www.chicltd.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://app.panacea-software.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://app.panacea-software.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://app.panacea-software.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CHIC Agency - Dynamic Purchasing System [DPS]

Reference number

DPS-010

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

CHIC publishes this Notice of an Amendment to be made to the DPS in pursuance of the original Notice 2018/S 189-427433 published in OJEU on the 28th September 2018 [and subsequent corrigendum Notice Reference: 2020/S- 600376] extending the DPS until 27th October 2028. All other details relating to this DPS remain unchanged.

CHIC invites organisations to participate in a DPS for agency and recruitment services for a further 60 month term with estimated value as detailed in this notice. The DPS will be accessible by members of CHIC. The DPS may be used by all Registered Providers of Social Housing, Local Authorities and all other contracting authorities that are located in the United Kingdom ("Customers"), including those listed in Schedule 1 of the Public Contracts Regulations 2015/102.

The DPS is also available to all current and future members of CHIC, a public sector consortium with a list of members available from: <https://www.chicltd.co.uk/members>

The estimated value of contracts to be awarded through the DPS during the 60 month period is approximately £80,000,000 excluding VAT. Any estimate of value is for information purposes only. Therefore, please note that there will be no form of exclusivity or volume that is guaranteed under the DPS and Members will be entitled to enter into other contracts and arrangements with other suppliers.

II.1.5) Estimated total value

Value excluding VAT: £80,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

All employee types & specialisms

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Contracts awarded under this DPS Category may include all or a mix of the employees and associated agency services from all/any of the other categories within this DPS and any other role or specialism required by Customers. Estimated total value of contracts to be awarded under this Category during the 60 month period is £10,000,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

CHIC are extending the validity period with a further 60-months extension option, reviewed at 12 month increments whereby the authority can, subject to the success of the DPS, amend (extend, shorten, terminate or re-procure) the DPS.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Housing Services

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Job roles and specialisms include, but are not limited to, customer relationship managers (Housing Officers), retirement living co-ordinators, governance advisors, and contact centre officers. Contracts awarded under this DPS Category may include all or a mix of employee types and associated agency services. Estimated total value of contracts to be awarded under this Category during the 60 month period is £10,000,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

CHIC are extending the validity period with a further 60-months extension option, reviewed at 12 month increments whereby the authority can, subject to the success of the DPS, amend (extend, shorten, terminate or re-procure) the DPS.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Information Technology

Lot No

3

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Job roles and specialisms include, but are not limited to, infrastructure managers, IT Helpdesk and data analysts. Contracts awarded under this DPS Category may include all or a mix of employee types and associated agency services. Estimated total value of contracts to be awarded under this Category during the 60 month period is £10,000,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

CHIC are extending the validity period with a further 60-months extension option, reviewed at 12 month increments whereby the authority can, subject to the success of the DPS, amend (extend, shorten, terminate or re-procure) the DPS.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Finance

Lot No

4

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Job roles and specialisms include, but are not limited to, management accountants (including capital and treasury, rents and service charges), business assurance officers and accounts payable officers. Contracts awarded under this DPS Category may include all or a mix of employee types and associated agency services. Estimated total value of contracts to be awarded under this Category during the 60 month period is £10,000,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

CHIC are extending the validity period with a further 60-months extension option, reviewed at 12 month increments whereby the authority can, subject to the success of the DPS, amend (extend, shorten, terminate or re-procure) the DPS.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Human Resources & Communications

Lot No

5

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Job roles and specialisms include, but are not limited to, HR advisors/co-ordinators/administrators, payroll officers and communications managers. Contracts awarded under this DPS Category may include all or a mix of employee types and associated agency services. Estimated total value of contracts to be awarded under this Category during the 60 month period is £10,000,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

CHIC are extending the validity period with a further 60-months extension option, reviewed at 12 month increments whereby the authority can, subject to the success of the DPS, amend (extend, shorten, terminate or re-procure) the DPS.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Executive Support/PA

Lot No

6

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Job roles and specialisms include, but are not limited to, personal assistants, office administrators, sales negotiators. Contracts awarded under this DPS Category may include all or a mix of employee types and associated agency services. Estimated total value of contracts to be awarded under this Category during the 60 month period is £10,000,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

CHIC are extending the validity period with a further 60-months extension option, reviewed at 12 month increments whereby the authority can, subject to the success of the DPS, amend (extend, shorten, terminate or re-procure) the DPS.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Asset Management/Property Services, including trade operatives

Lot No

7

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Job roles and specialisms include, but are not limited to, health & safety officers, asset managers, development managers, property service officers, leasehold managers and trade operatives. Contracts awarded under this DPS Category may include all or a mix of employee types and associated agency services. Estimated total value of contracts to be awarded under this Category during the 60 month period is £10,000,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

CHIC are extending the validity period with a further 60-months extension option, reviewed at 12 month increments whereby the authority can, subject to the success of the DPS, amend (extend, shorten, terminate or re-procure) the DPS.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Executive/Board Members

Lot No

8

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Job roles and specialisms include, but are not limited to, chief executive officers, executive directors, strategic directors and non-executive board members. Contracts awarded under this DPS Category may include all or a mix of employee types and associated agency services. Estimated total value of contracts to be awarded under this Category during the 60 month period is £10,000,000.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

CHIC are extending the validity period with a further 60-months extension option, reviewed at 12 month increments whereby the authority can, subject to the success of the DPS, amend (extend, shorten, terminate or re-procure) the DPS.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2018/S 189-427433](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 October 2028

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Contracting Authority considers that this contract may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

Registered Providers who may become members of CHIC may include any of those listed in the list of Registered Providers at the time of Call Off from the DPS:

<https://www.gov.uk/government/publications/current-registeredproviders-of-social-housing>

All other potential members who may Call Off from the DPS, see link below: UK Government: Departments, Agencies and Public Bodies:

<https://www.gov.uk/government/organisations>

For the avoidance of doubt, all organisations listed in Schedule 1 to the Public Contracts Regulations 2015 shall be entitled to access this DPS:

<http://www.legislation.gov.uk/ukxi/2015/102/schedule/1/made>

Local Authorities England:

<http://local.direct.gov.uk/LDGRedirect/MapLocationSearch.do?mode=1.1>

Local Authorities Wales: <http://gov.wales/topics/localgovernment/?skip=1&lang=en>

Joint Authorities established under Part IV of the Local Government Act 1985; Body's corporate established pursuant to an order under Section 67 of the Local Government Act 1985;

NDPBs: <https://www.gov.uk/government/publications/non-departmental-public-bodies-2010-2011>

Educational Establishments in England and Wales, maintained by the Department for Education, Universities and Colleges but Not Independent Schools:

<https://www.gov.uk/government/organisations/department-for-education>

Police Forces in the United Kingdom: <https://www.police.uk/forces/>

Citizens Advice:

http://www.citizensadvice.org.uk/index/aboutus/citizens_advice_offices.htm

Welsh Public Bodies National Assembly for Wales, Welsh Assembly Government and Welsh Local Authorities: <http://gov.wales/?skip=1&lang=en> NHS Wales:

<http://www.wales.nhs.uk/ourservices/directory>

NHS Wales GP Practices: <http://www.wales.nhs.uk/ourservices/directory>

Registered Providers of Social Housing:

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

<http://directory.scottishhousingregulator.gov.uk/Documents/Landlord%20Register.pdf>

<http://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>

<https://www.nidirect.gov.uk/contacts/housing-associations>

VI.4) Procedures for review

VI.4.1) Review body

The High Court

Royal Court of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Individual contracts awarded following tender under the DPS will be subject to the Public Contracts Regulations 2015. Contracting authorities awarding contracts under the DPS are advised (but may choose not to) to incorporate a minimum 10 calendar day standstill period at the point information on the award of any contract award is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award the contract before it is executed/signed (as appropriate).

The Public Contracts Regulations 2015 ("Regulations") provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where an agreement has not been entered into the court may order the setting aside of the award decision or order the Contracting Authority to amend any document and may award damages. If the contract has been entered into the court has the options to award damages and/or to shorten or order the contract ineffective.