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Tender

## **Provision of Memory Support Workers – Older People Service**

Leeds and York Partnership NHS Foundation Trust

F02: Contract notice

Notice identifier: 2021/S 000-031650

Procurement identifier (OCID): ocds-h6vhtk-030319

Published 17 December 2021, 3:57pm

The closing date and time has been changed to:

**28 January 2022 - no time specified**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leeds and York Partnership NHS Foundation Trust

2150 Century Way, Thorpe Park

Leeds

LS15 8ZB

#### **Email**

[procurement@noecpc.nhs.uk](mailto:procurement@noecpc.nhs.uk)

#### **Country**

United Kingdom

**NUTS code**

UKE42 - Leeds

**Internet address(es)**

Main address

<https://www.leedsandyorkpft.nhs.uk>

Buyer's address

<https://www.leedsandyorkpft.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://health.atamis.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://health.atamis.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://health.atamis.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Memory Support Workers – Older People Service

Reference number

NOEJ.0567

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This procurement is for the award of a contract to a sole supplier for the provision of Memory Support Workers.

The Memory Support Worker Team is intended to support people living with dementia, families and carers. It is designed to enable people to access support in a timely way, to help people live with dementia, and to reduce and delay the onset of more complex needs.

This service will work with people who are resident within the Leeds local authority boundary. It will also work with people who have a Leeds GP, which will mean that sometimes people will need to be linked up with provision across borders, e.g., Menston and Bradford. Similarly, if a carer lives in a different local authority they will be signposted to their local carer support services.

Full details of the Authority's requirements are set out in Schedule A-Tender Specification within the Tender Documentation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £732,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This procurement is for the award of a contract to a sole supplier for the provision of Memory Support Workers.

The Memory Support Worker Team is intended to support people living with dementia, families and carers. It is designed to enable people to access support in a timely way, to help people live with dementia, and to reduce and delay the onset of more complex needs.

This service will work with people who are resident within the Leeds local authority boundary. It will also work with people who have a Leeds GP, which will mean that sometimes people will need to be linked up with provision across borders, e.g., Menston and Bradford. Similarly, if a carer lives in a different local authority they will be signposted to their local carer support services.

Full details of the Authority's requirements are set out in Schedule A-Tender Specification within the Tender Documentation.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £732,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

1 x 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

This procurement exercise will be conducted on the Atamis Health Family Single eCommercial System at: <https://health-family.force.com/login>

For any support in submitting your response please contact the Atamis helpdesk on 0800 995 6035 or email [support-health@atamis.co.uk](mailto:support-health@atamis.co.uk)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

See SQ/ITT

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

See SQ/ITT

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

21 January 2022

Local time

12:00pm

Changed to:

Date

28 January 2022

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

28 January 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Leeds and York Partnership NHS Foundation Trust

2150 Century Way

Leeds

LS15 8ZB

Email

[procurement@noecpc.nhs.uk](mailto:procurement@noecpc.nhs.uk)

Country

United Kingdom

Internet address

<https://www.noecpc.nhs.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Leeds and York Partnership NHS Foundation Trust

2150 Century Way, Thorpe Park

Leeds

LS15 8ZB

Country

United Kingdom

Internet address

<https://www.leedsandyorkpft.nhs.uk>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

LYPFT will incorporate a minimum 10 calendar standstill period at the point information on the award of contract is communicated to tenderers, in accordance with Regulation 87 of the Public Contract Regulations 2015.

Any tenderer wishing to appeal the decision to award the contract, or after the award of the contract appeal the award of the contract, shall have the rights set out in Part 3 of the Public Contract Regulations 2015.

Bidders should note that the LYPFT retain absolute discretion as to whether to accept any offer following evaluation. The LYPFT is not bound in any way to accept any and reserves the right to make no further contract award under this procurement process. The LYPFT shall not be held liable for any liability or cost or expense incurred by any bidder in relation to this project whatsoever, including, without limitations, in relation to the preparation of their tender and any subsequent clarification or any legal or other expenses.