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Tender

Property Insurance Quotations in respect of Leasehold Right to Buy Properties, Domestic Leasehold Properties and Seaside Community Homes excluding Broker Services

Brighton & Hove City Council

F02: Contract notice

Notice identifier: 2023/S 000-031625

Procurement identifier (OCID): ocds-h6vhtk-040f45

Published 26 October 2023, 1:48pm

Section I: Contracting authority

I.1) Name and addresses

Brighton & Hove City Council

Hove Town Hall, Norton Road

HOVE

BN33BQ

Contact

Procurement Team

Email

procurement@brighton-hove.gov.uk

Telephone

+44 1273291949

Country

United Kingdom

Region code

UKJ21 - Brighton and Hove

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.brighton-hove.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Property Insurance Quotations in respect of Leasehold Right to Buy Properties, Domestic Leasehold Properties and Seaside Community Homes excluding Broker Services

Reference number

BHCC - 037041

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Brighton & Hove City Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis; the majority of these were under the Right To Buy (RTB) legislation. The dwellings are flats in blocks and flats in houses (maisonettes) where the Council still retain the freehold ownership and the leases state that the Council, as the Freeholder, will arrange the buildings insurance on behalf of the Leaseholder and recharge the premium as part of the Service Charge. Other flats in some blocks have not been sold (Council tenanted) and are separately insured so insurance cover for these flats is not required.

Property insurance is also required for those properties in the ownership of Brighton & Hove Seaside Community Homes, a charity with whom the Council has 100% nomination rights.

Three portfolios of properties make up this Tender all of which are included under the same lot, however three separate policies will be required from the successful bidder.

Leasehold Right to Buy Properties and Domestic Leasehold Properties (Formerly known as Domestic Leasehold Flats)

The Leasehold Right to Buy Properties policy is currently written on a sum insured basis as is the Domestic Leasehold Properties policy. The Council are seeking tender submissions for two separate policies, which will be awarded jointly and cover

will commence at 00.01 on the 1st April 2024

II.1.5) Estimated total value

Value excluding VAT: £3,150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

II.2.4) Description of the procurement

Brighton & Hove City Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis; the majority of these were under the Right To Buy (RTB) legislation. The dwellings are flats in blocks and flats in houses (maisonettes) where the Council still retain the freehold ownership and the leases state that the Council, as the Freeholder, will arrange the buildings insurance on behalf of the Leaseholder and recharge the premium as part of the Service Charge. Other flats in some blocks have not been sold (Council tenanted) and are separately insured so insurance cover for these flats is not required.

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Subject to 24 months of available extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

1 December 2023

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

UK Law Courts

London

Country

United Kingdom