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Tender

## **Property Insurance Quotations in respect of Leasehold Right to Buy Properties, Domestic Leasehold Properties and Seaside Community Homes excluding Broker Services**

Brighton & Hove City Council

F02: Contract notice

Notice identifier: 2023/S 000-031625

Procurement identifier (OCID): ocds-h6vhtk-040f45

Published 26 October 2023, 1:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Brighton & Hove City Council

Hove Town Hall, Norton Road

HOVE

BN33BQ

#### **Contact**

Procurement Team

#### **Email**

[procurement@brighton-hove.gov.uk](mailto:procurement@brighton-hove.gov.uk)

#### **Telephone**

+44 1273291949

**Country**

United Kingdom

**Region code**

UKJ21 - Brighton and Hove

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.brighton-hove.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Property Insurance Quotations in respect of Leasehold Right to Buy Properties, Domestic Leasehold Properties and Seaside Community Homes excluding Broker Services

Reference number

BHCC - 037041

#### II.1.2) Main CPV code

- 66000000 - Financial and insurance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Brighton & Hove City Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis; the majority of these were under the Right To Buy (RTB) legislation. The dwellings are flats in blocks and flats in houses (maisonettes) where the Council still retain the freehold ownership and the leases state that the Council, as the Freeholder, will arrange the buildings insurance on behalf of the Leaseholder and recharge the premium as part of the Service Charge. Other flats in some blocks have not been sold (Council tenanted) and are separately insured so insurance cover for these flats is not required.

Property insurance is also required for those properties in the ownership of Brighton & Hove Seaside Community Homes, a charity with whom the Council has 100% nomination rights.

Three portfolios of properties make up this Tender all of which are included under the same lot, however three separate policies will be required from the successful bidder.

Leasehold Right to Buy Properties and Domestic Leasehold Properties (Formerly known as Domestic Leasehold Flats)

The Leasehold Right to Buy Properties policy is currently written on a sum insured basis as is the Domestic Leasehold Properties policy. The Council are seeking tender submissions for two separate policies, which will be awarded jointly and cover

will commence at 00.01 on the 1st April 2024

### **II.1.5) Estimated total value**

Value excluding VAT: £3,150,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

### **II.2.4) Description of the procurement**

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £3,150,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Subject to 24 months of available extensions

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 December 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 December 2023

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

UK Law Courts

London

Country

United Kingdom