

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/031616-2024>

Tender

## **RBGKEW1362 - Kew magazine**

Royal Botanic Gardens, Kew

F02: Contract notice

Notice identifier: 2024/S 000-031616

Procurement identifier (OCID): ocids-h6vhtk-04a535

Published 2 October 2024, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Royal Botanic Gardens, Kew

Royal Botanic Gardens, Kew, The Herbarium, Kew Green

Richmond

TW9 3AE

#### **Contact**

Sarah Jandu

#### **Email**

[procurement@kew.org](mailto:procurement@kew.org)

#### **Telephone**

+44 2083325000

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

[www.kew.org](http://www.kew.org)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Richmond:-Newspapers%2C-journals%2C-periodicals-and-magazines./X6U86AVBF3>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/X6U86AVBF3>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Environment

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RBGKEW1362 - Kew magazine

Reference number

RBGKEW1362

#### **II.1.2) Main CPV code**

- 22200000 - Newspapers, journals, periodicals and magazines

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The aim of this tender is to procure a supplier to manage the design and production of Kew magazine. The publication is produced three times per annum and forms part of the package of benefits for those who join Kew Garden membership scheme, of which there are approximately 80,000 memberships (or approximately 110,000 members). Delivered as a print product to approximately 80,000 households, Kew magazine is viewed as an important communication tool to inform members about the Gardens including our Wakehurst site, Kew's scientific purpose, and what's on for members to enjoy.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,188,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

#### **II.2.4) Description of the procurement**

The aim of this tender is to procure a supplier to manage the design and production of Kew magazine. The publication is produced three times per annum and forms part of the package of benefits for those who join Kew Garden membership scheme, of which there are approximately 80,000 memberships (or approximately 110,000 members). Delivered as a print product to approximately 80,000 households, Kew magazine is viewed as an important communication tool to inform members about the Gardens including our Wakehurst site, Kew's scientific purpose, and what's on for members to enjoy.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £990,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension clause of 12 months included in contract term

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/X6U86AVBF3>

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

13 November 2024

Local time

12:05pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Richmond:-Newspapers%2C-journals%2C-periodicals-and-magazines./X6U86AVBF3>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/X6U86AVBF3>

GO Reference: GO-2024102-PRO-27891819

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Head of Procurement & Contract Management, Royal Botanic Gardens, Kew

London

Country

United Kingdom