

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/031602-2022>

Tender

## **Reactive and Planned Building Maintenance and Associated Works.**

Norfolk County Council

F02: Contract notice

Notice identifier: 2022/S 000-031602

Procurement identifier (OCID): ocds-h6vhtk-034d2e

Published 8 November 2022, 4:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

## **Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Reactive and Planned Building Maintenance and Associated Works.

Reference number

NCCT42461

#### **II.1.2) Main CPV code**

- 45210000 - Building construction work

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

Norfolk County Council wishes to enter into a framework agreement with suitable contractors for building maintenance, statutory compliance services and other associated works and specialist trades, for reactive direct call-off work, across Norfolk and adjoining counties, with the option to run further competitions under each Lot for larger, specific projects.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

General Building Contractor

Lot No

1

**II.2.2) Additional CPV code(s)**

- 50700000 - Repair and maintenance services of building installations

**II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

**II.2.4) Description of the procurement**

Reactive works: The nature of work will vary greatly from urgent tasks such as temporary works necessary to make an area safe to non-urgent tasks such as repairs to brickwork, windows, doors and building fabric. If the contractor is unable to respond, then the next selected contractor will be contacted and so on. Further Competition works: Typically, works include: groundworks; repairs; decoration and improvements to building fabric; works in support of mechanical/electrical works and works involving a multi-trade approach where on site co-ordination between trades is crucial.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

General Plumbing and Mechanical Contractor

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 45330000 - Plumbing and sanitary works

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Reactive works: Most of the work under this category is reactive. The nature of work will include urgent tasks such as stopping water leaks from hot and cold-water services or investigating and removing blockages. Non-urgent work may include replacing washroom items and repairs/replacements to cold water pipework. Contractors should note that separate service contracts exist for maintenance of heating, air conditioning and ventilation/ductwork systems. In most instances therefore, the service contractor will be called out to attend to these systems. Further Competition works: These may be for all types of plumbing and mechanical work.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

3

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Electrical Contractor

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 50710000 - Repair and maintenance services of electrical and mechanical building installations

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Reactive works: Most of the work ordered under this category is reactive. The nature of work will include urgent tasks such as repairs to broken sockets and making areas safe. Non-urgent work may include rewiring, fault finding, repairs to lighting and other electrical systems. Contractors should note that separate service contracts exist for maintenance of fire/security alarm systems, PAT testing, electrical testing and other electrical systems. In most instances therefore, the service contractor will be called out to attend to these systems. Further Competition works: These may be for all types of electrical work.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Painting and Decorating Contractor

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 45442110 - Painting work of buildings
- 79931000 - Interior decorating services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

This category covers decoration work to both internal and external areas where no or little other general building work is necessary. Work will include: preparation; removal of existing coverings; plaster skim coat; application of paint or specified coverings; cutting in and making good areas.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents



## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Roofing Contractor

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 45261920 - Roof maintenance work

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

#### **II.2.4) Description of the procurement**

Reactive works: The nature of work will typically include urgent tasks such as temporary repairs to stop water leaks and inspection visits to make areas safe e.g., replace dislodged roof tiles. Further competition works: These may be for all types of roofing work.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Fencing Contractor

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 45340000 - Fencing, railing and safety equipment installation work

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Reactive works: The nature of work will typically include urgent tasks such as repairs necessary to make an area secure. Further competition works: These may be for all types of fencing work.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Flooring Contractor

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 45432100 - Floor laying and covering work

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Works ordered under this category will usually result from a further competition. This category covers internal flooring work where no other general building work is necessary. Work will include repairs and replacement to all types of flooring.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Door and Window Replacement Contractor

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 45421100 - Installation of doors and windows and related components

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

#### **II.2.4) Description of the procurement**

Reactive works: The nature of work will typically include urgent tasks such as repairs to plastic or metal windows/doors necessary to make areas safe/secure. Further competition works: These may be for replacement of either plastic, timber or metal/aluminium door systems.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Drain and Gutter Clearing and Repairs Contractor

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 45232452 - Drainage works

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

The nature of work will mostly be urgent tasks such as clearing blocked drains, toilets and gutters. Other non-urgent works such as drainage surveys and investigations may also be ordered on occasion.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Groundwork and Paving Contractor

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 45432112 - Laying of paving

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

This category covers most forms of general groundwork where no other general building work is necessary. Work is likely to include repairs and improvements to playground areas,



paved areas, drainage, and preparatory works associated with the siting of new modular buildings.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Asphalting

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 45233222 - Paving and asphaltting works

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

This category covers general asphaltting work, likely to include repairs and improvements to playground areas, car parks, footpaths, access roads and other paved areas.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

HVAC and BMS Control Panel Contractors

Lot No

12

### **II.2.2) Additional CPV code(s)**

- 42512300 - HVAC packages
- 31211110 - Control panels

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Specialist contractors are required for inspection and repair of HVAC and BMS control systems from various manufacturers as well as fault diagnosis and reviewing strategies to maximise efficiencies.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Licensed Asbestos Removal Contractors

Lot No

13

### **II.2.2) Additional CPV code(s)**

- 45262660 - Asbestos-removal work

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk

- UKH15 - Norwich and East Norfolk

## **II.2.4) Description of the procurement**

Licensed asbestos contractors on the framework are required to undertake non-licensed, notifiable non-licensed and licensed removals, to including carrying out encapsulation works and 'environmental cleans' in accordance with the Control of Asbestos Regulations 2012 and other all other current legislation. Contractors are required to collect and dispose of asbestos waste, outside project work, in accordance with the specific requirements of the Hazardous Waste Regulations in England and Wales. Licensed asbestos contractors are required to carry out the removal of asbestos materials in soils, this may be non-licensed, notifiable non-licensed or licensed work under CAR 2012, and the asbestos contractor is also required to follow the guidance CL: AIRE CAR – SOIL

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Asbestos Surveying/Sampling/Air monitoring/Four Stage Clearance

Lot No

14

### **II.2.2) Additional CPV code(s)**

- 90650000 - Asbestos removal services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

UKAS accredited companies are required to undertaking asbestos management, refurbishment and demolition surveys including the execution of combined surveys i.e., R&D and management. Carrying out individual bulk sampling of suspect materials on an ad-hoc basis. Providing professional and concise asbestos reports in accordance with HSG264 including material risk assessments. Providing analysis of asbestos bulk samples through the use of a UKAS accredited ISO 17025 laboratory Out of hours asbestos surveys and sampling Emergency asbestos surveys and sampling Accelerated provision for undertaking surveys and bulk sampling and providing the client with results and reports, including providing verbal results of sample testing by phone with report to follow Undertaking air monitoring/air tests at the removal of asbestos and for reassurance Issuing four stage clearance certification that is compliant with HSG248 Providing all air monitoring certificates in electronic format within agreed time frames Providing background, leak and smoke testing as required Out of hours air sampling and air monitoring services Emergency air sampling and air monitoring services Accelerated execution of air monitoring/air tests and provision of all certification documentation to the client

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Glazing and Window System Repairs

Lot No

15

### **II.2.2) Additional CPV code(s)**

- 45441000 - Glazing work

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

#### **II.2.4) Description of the procurement**

The nature of work will mostly be urgent tasks such as repairing broken glazing, doors and windows necessary to make areas safe and secure. Other non-urgent works may include repairs to window systems, lock handles, operators, restrictors, stays etc.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



## **II.2) Description**

### **II.2.1) Title**

Locksmiths

Lot No

16

### **II.2.2) Additional CPV code(s)**

- 98395000 - Locksmith services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Specialist contractors are required for maintenance, repair or replacement of lock systems form various manufacturers as well as gaining access to premises when lock systems fail, or keys are lost etc.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Suspended Ceilings

Lot No

17

### **II.2.2) Additional CPV code(s)**

- 45421146 - Installation of suspended ceilings

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Work will include the repair of damaged ceiling grids and replacement of damaged ceiling tiles of varying types and sizes. Further competition works will cover whole ceiling

replacement.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Scaffolding

Lot No

18

### **II.2.2) Additional CPV code(s)**

- 45262100 - Scaffolding work

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Work will include the provision of scaffolding of varying sizes and heights for access purposes.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

General Metalwork Engineering

Lot No

19

### **II.2.2) Additional CPV code(s)**

- 45262670 - Metalworking

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Work will include the repair of metal gates, railings, and general architectural metal work fabrication.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-018055](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 December 2022

Local time

10:00am

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

8 December 2022

Local time

10:00am

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BUYERPROFILES>. Once registered you will be able to see the procurement project under the 'tenders' section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Nplaw

Norwich

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.



