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Tender

## **West Yorkshire Combined Authority Integrated EDI Training Programme**

West Yorkshire Combined Authority

F02: Contract notice

Notice identifier: 2024/S 000-031554

Procurement identifier (OCID): ocds-h6vhtk-0492db

Published 2 October 2024, 2:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

#### **Contact**

Claire Shardlow

#### **Email**

[Claire.Shardlow@westyorks-ca.gov.uk](mailto:Claire.Shardlow@westyorks-ca.gov.uk)

#### **Telephone**

+44 1132517272

**Country**

United Kingdom

**Region code**

UKE4 - West Yorkshire

**National registration number**

8876556

**Internet address(es)**

Main address

<https://www.westyorks-ca.gov.uk>

Buyer's address

<https://yortender.eu-supply.com/ctm/Company/CompanyInformation/Index/103257>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=85787&B=UK](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=85787&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=85787&B=UK](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=85787&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

West Yorkshire Combined Authority Integrated EDI Training Programme

#### **II.1.2) Main CPV code**

- 80511000 - Staff training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Combined Authority is commissioning EDI training that is to be provided as part of our induction process, as well as additional modules to deliver targeted training to team leaders, people/technical managers as well as senior managers, heads of service and directors.

This training we are procuring will need to capture new starters and returners since the end of the previous contract in August 2023 inclusive of those who partially complete the training programme. The contents of the training must cover our legislative duties as a public sector organisation and account for the breadth of work that we are responsible for in delivering for people, place and region.

#### **II.1.5) Estimated total value**

Value excluding VAT: £189,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79632000 - Personnel-training services
- 80000000 - Education and training services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80521000 - Training programme services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

### **II.2.4) Description of the procurement**

The Combined Authority is commissioning EDI training that is to be provided as part of our induction process, as well as additional modules to deliver targeted training to team leaders, people/technical managers as well as senior managers, heads of service and directors.

This training we are procuring will need to capture new starters and returners since the end of the previous contract in August 2023 inclusive of those who partially complete the training programme. The contents of the training must cover our legislative duties as a public sector organisation and account for the breadth of work that we are responsible for in delivering for people, place and region.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £189,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

1 Year Initial term (Option for 2 x 1 year extensions)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-026779](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 November 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

4 November 2024

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom