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Tender

Cleaning Services

Cornwall Partnership NHS Foundation Trust

F02: Contract notice

Notice identifier: 2023/S 000-031547

Procurement identifier (OCID): ocds-h6vhtk-040f11

Published 26 October 2023, 12:35am

Section I: Contracting authority

I.1) Name and addresses

Cornwall Partnership NHS Foundation Trust

Bodmin

PL31 2QN

Contact

Rebecca Mayall

Email

rebeccamayall@nhs.net

Country

United Kingdom

Region code

UKK30 - Cornwall and Isles of Scilly

Internet address(es)

Main address

<https://www.cornwallft.nhs.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uk.eu-supply.com/login.asp?B=NHSSW>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uk.eu-supply.com/login.asp?B=NHSSW>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services

Reference number

NHS1933

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Cleaning services at 39 Non-inpatient NHS sites across Cornwall

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

any combination of lots

II.2) Description

II.2.1) Title

Cleaning Services

Lot No

1 - North& East Cornwall

II.2.2) Additional CPV code(s)

- 90900000 - Cleaning and sanitation services

II.2.3) Place of performance

NUTS codes

- UKK30 - Cornwall and Isles of Scilly

Main site or place of performance

North& East Cornwall

II.2.4) Description of the procurement

Cleaning Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for further 2 x 12 months

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Cleaning Services

Lot No

2 - Mid Cornwall

II.2.2) Additional CPV code(s)

- 90900000 - Cleaning and sanitation services

II.2.3) Place of performance

NUTS codes

- UKK30 - Cornwall and Isles of Scilly

Main site or place of performance

Mid Cornwall

II.2.4) Description of the procurement

Cleaning Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for further 2 x 12 months

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Cleaning Services

Lot No

3 - West Cornwall

II.2.2) Additional CPV code(s)

- 90900000 - Cleaning and sanitation services

II.2.3) Place of performance

NUTS codes

- UKK30 - Cornwall and Isles of Scilly

Main site or place of performance

West Cornwall

II.2.4) Description of the procurement

Cleaning Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for further 2 x 12 months

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

See Selection Questionnaire

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See Selection Questionnaire

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 November 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

4 December 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Cornwall NHS Procurement Service utilises the NHS supplier information database (Sid4Gov) to manage and assess general pre-qualification information in the form of a profile. Candidates are requested to provide their profile on the Sid4Gov as follows: a) candidates should register on Sid4Gov at <http://sid4gov.cabinetoffice.gov.uk/> by clicking on the Register Organisation tab and select the Supplier button. To continue with the registration process Suppliers must have a current DUNS Number. If a Supplier does not have a DUNS Number there is a link to the D&B UK website to request a DUNS Supplier Number. Suppliers who already have a published profile on Sid4Gov must confirm that information is up to date;

ii) candidates should ensure all relevant sections of their NHS Sid4Gov profile are completed to demonstrate their ability to meet the short listing criteria applicable to this contract. Where access to NHS Sid4Gov is unavailable, please contact Sid4Gov helpdesk +44 (0) 845 299 2994

This tender is being conducted using electronic means using the Internet. Companies should register their interest and respond to the contract notice using the link to the e-tendering portal <https://uk.eu-supply.com>

Potential suppliers are required to click on the current opportunities button on the e-tendering site to view details of this procurement and then use the online registration link to enter their company details. Within the form to register company details, there is a “Test” button to verify the identified e-mail address. It is strongly recommended that this is used, to ensure validity and effectiveness of the link registered for messages to/from the e-tendering site.

Once the registration screen has been completed and an e-mail confirming successful registration of the company has been received from CTM, suppliers can continue to follow the on screen prompts to register an expression of interest in any particular tender. Details of the process to be followed are also available in ‘A Suppliers First Step Guide’ from the CTM login page. The guide will explain some of the requirements and procedures involved when

responding to a tender. For more detailed information there is a second document 'Suppliers User Guide' that can be found on the CTM home page.

It should be noted that publication of this notice does not provide any commercial guarantee that a contract will be concluded. It does not bind the Trust to accept any offer and reserves the right to accept an offer in either whole or part. The Contracting authority is not responsible for any costs incurred by bidders in relation to participation in this process.

VI.4) Procedures for review

VI.4.1) Review body

Cornwall Partnership NHS Foundation Trust

Bodmin

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Cornwall Partnership NHS Foundation Trust

Bodmin

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Cornwall Partnership NHS Foundation Trust

Bodmin

Country

United Kingdom