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Tender

## **Paper and Print Products**

Liverpool City Council

F02: Contract notice

Notice identifier: 2021/S 000-031542

Procurement identifier (OCID): ocds-h6vhtk-0302ad

Published 17 December 2021, 9:02am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Liverpool City Council

Cunard Building, Water Street

Liverpool

L3 1DS

#### **Contact**

Mr Steven Williams

#### **Email**

[Steven.Williams1@liverpool.gov.uk](mailto:Steven.Williams1@liverpool.gov.uk)

#### **Telephone**

+44 1512330591

#### **Country**

United Kingdom

**NUTS code**

UKD - North West (England)

**Internet address(es)**

Main address

<http://www.liverpool.gov.uk>

Buyer's address

<http://www.liverpool.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=bedf0891-145f-ec11-8110-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=bedf0891-145f-ec11-8110-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Paper and Print Products

Reference number

DN580870

#### **II.1.2) Main CPV code**

- 30197630 - Printing paper

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Council currently has a requirement for a large (though reducing in line with changing behaviours and environmental considerations) quantity of printing paper and associated media which are used by the Council's Printroom and in its' fleet of Multifunctional Printing Devices.

The Council's Printroom has recently been refurbished with top-of-the-range equipment which can process huge volumes of print and wide format printing.

The Council use a wide variety of paper products including:

- Generic A3/A4 printer paper
- Silk coated paper
- Tinted paper
- Labels
- Wide format paper
- Envelopes
- Packaging materials

### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30197630 - Printing paper

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

### **II.2.4) Description of the procurement**

The Council currently has a requirement for a large (though reducing in line with changing behaviours and environmental considerations) quantity of printing paper and associated media which are used by the Council's Printroom and in its' fleet of Multifunctional Printing Devices.

The Council's Printroom has recently been refurbished with top-of-the-range equipment which can process huge volumes of print and wide format printing.

The Council use a wide variety of paper products including:

- Generic A3/A4 printer paper
- Silk coated paper
- Tinted paper

- Labels
- Wide format paper
- Envelopes
- Packaging materials

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

3

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend for a further 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 January 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Liverpool City Council

Liverpool

Email

[steven.williams1@liverpool.gov.uk](mailto:steven.williams1@liverpool.gov.uk)

Country

United Kingdom