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Tender

## **UK Shared Prosperity Fund Feasibility Studies - Framework Agreement**

Aberdeenshire Council

F02: Contract notice

Notice identifier: 2023/S 000-031519

Procurement identifier (OCID): ocds-h6vhtk-040efd

Published 25 October 2023, 4:18pm

The closing date and time has been changed to:

**4 December 2023, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

#### **Email**

[CPSSprocurement@aberdeencity.gov.uk](mailto:CPSSprocurement@aberdeencity.gov.uk)

#### **Telephone**

+44 1467539600

**Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00232](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

UK Shared Prosperity Fund Feasibility Studies - Framework Agreement

Reference number

000-JLRK8663

#### **II.1.2) Main CPV code**

- 71241000 - Feasibility study, advisory service, analysis

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Aberdeenshire Council has secured funding from the UK Shared Prosperity Fund (UKSPF) to provide support to the development of community owned assets through the Communities and Place Improving Places Programme.

This project has been identified as a need within the UKSPF Aberdeenshire Investment Plan, in response to a recognition that in order to secure external funding from Public, Charitable and Private sectors including the UKSPF, community-led capital and revenue projects require a detailed feasibility study which may cover several specialist elements.

Applications to the challenge fund element of the UK Shared Prosperity Fund and previous funding programmes have provided further evidence that this project is needed, to support the leaders of these projects to explore and evidence the feasibility of their proposed projects and enterprises.

Many projects are not at the point where all aspects of feasibility have been resolved, and so lack the underpinning detail that is required by an external funder, a crucial requirement for each project's realisation and sustainability.

This Framework is designed to support and help community-led capital and revenue projects to establish credible business plans, successfully apply for project funding and develop financially sustainable operations in the longer term, both preventing the loss of crucial facilities and developing new resources for rural communities in Aberdeenshire.

### **II.1.5) Estimated total value**

Value excluding VAT: £525,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

FOOD AND CATERING – e.g. Community Cafes and Kitchens

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 71241000 - Feasibility study, advisory service, analysis
- 79314000 - Feasibility study
- 79411100 - Business development consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

This Lot includes (but is not limited to) advice surrounding:

Commercial feasibility and technical reviews

Equipment and facilities

Food and drink menus

Food hygiene

Legislation compliance

Options appraisals

Financial forecasting

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 January 2024

End date

31 March 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

TRANSPORT – Active Transport Routes and Projects

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79314000 - Feasibility study
- 71241000 - Feasibility study, advisory service, analysis
- 71311200 - Transport systems consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeenshire

### **II.2.4) Description of the procurement**

LOT 2 - TRANSPORT – Active Transport Routes and Projects

This Lot includes (but is not limited to) advice surrounding:

Cycle route planning or improvements

Pedestrian route planning or improvements

Travel initiatives

Maintenance schedules

Land access

Land ownership

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 January 2024

End date

31 March 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

LEISURE, CULTURE & TOURISM - Museums, Visitor Centres, Performance Venues

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79314000 - Feasibility study
- 71241000 - Feasibility study, advisory service, analysis

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeenshire

#### **II.2.4) Description of the procurement**

This Lot includes (but is not limited to) advice surrounding:

Commercial and efficiency reviews

Increasing public use of services

Sport and Library service studies

Technical reviews

Trusts and joint ventures

Financial forecasting

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 January 2024

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

PROPERTY & ENVIRONMENT - Community Owned Buildings, Infrastructure & Land

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79314000 - Feasibility study
- 71241000 - Feasibility study, advisory service, analysis

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

This Lot includes advice surrounding:

Environmental and Sustainability

Assessments and appraisals

Alternative energy

Archaeology studies

Biodiversity

Carbon foot-printing and reduction

Carbon reduction and climate change adaptation

Climate change adaptation and mitigation

Environmental audits

Environmental initiatives

Energy efficiency and targets

Green technologies

Heat networks

Landscape management

Sustainability

Water management

Waste auditing

Delivery models

Facilities Management

Business case development

Risk assessments and controls

Safe working procedures

Benchmarking

Revenue optimisation and funding

Risk and internal control

Service improvement and performance

Sustainable community strategies

Alternative waste treatment

Carbon assessments

Commercial waste

Options appraisals

Permits and accreditations

Communication

Customer insight information

Public dialogue, engagement and consultation

Branding

Communication and marketing materials

Outline architectural plans/options appraisals (not full architectural drawings)

QS Services

Financial Forecasting

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 January 2024

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The relevant selection criteria will be included in the SPD Scotland module.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

the relevant selection criteria will be included in the SPD Scotland module.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

the relevant selection criteria will be included in the SPD Scotland module.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

27 November 2023

Local time

12:00pm

Changed to:

Date

4 December 2023

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 November 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Aberdeenshire Council has secured funding from the UK Shared Prosperity Fund (UKSPF) to provide support to the development of community owned assets through the Communities and Place Improving Places Programme.

This project has been identified as a need within the UKSPF Aberdeenshire Investment Plan, in response to a recognition that in order to secure external funding from Public, Charitable and Private sectors including the UKSPF, community-led capital and revenue projects require a detailed feasibility study which may cover several specialist elements.

Applications to the challenge fund element of the UK Shared Prosperity Fund and previous funding programmes have provided further evidence that this project is needed, to support the leaders of these projects to explore and evidence the feasibility of their proposed projects and enterprises.

Many projects are not at the point where all aspects of feasibility have been resolved, and so lack the underpinning detail that is required by an external funder, a crucial requirement for each project's realisation and sustainability.

This Framework is designed to support and help community-led capital and revenue projects to establish credible business plans, successfully apply for project funding and develop financially sustainable operations in the longer term, both preventing the loss of crucial facilities and developing new resources for rural communities in Aberdeenshire.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=748338](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=748338).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:748338)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=748338](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=748338)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Aberdeen Sheriff Court

Aberdeen

Country

United Kingdom