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Contract

Provision of Letter Writing Software for Parking & Moving Traffic

Leicester City Council

F03: Contract award notice

Notice identifier: 2023/S 000-031509

Procurement identifier (OCID): ocids-h6vhtk-03ecc9

Published 25 October 2023, 3:50pm

Section I: Contracting authority

I.1) Name and addresses

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

Contact

Mrs Lorraine Dixon

Email

Lorraine.Dixon@leicester.gov.uk

Telephone

+44 1164541219

Country

United Kingdom

Region code

UKF21 - Leicester

Internet address(es)

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Letter Writing Software for Parking & Moving Traffic

Reference number

DN682945

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Leicester City Council “the Council” wishes to retender for its Letter Writing contract as our current contract is due for renewal in 2024. Our current contract provides us with a letter writing system that allows us to deal with responses to Penalty Charge Notices (PCN); it also allows us to work within the scope of the Traffic Management Act 2004, the Traffic Penalty Tribunal, and the civil action of parking fines via Northampton County Court. The current system issues approximately 40,000 for Bus Lane PCNs and for Parking issuance 68,119 per year totally around 108,119. In addition to this the Council is taking on Moving Traffic Powers and therefore, subject to increase in near future.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £184,955

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Leicester City Council “the Council” wishes to retender for its Letter Writing contract as our current contract is due for renewal in 2024. Our current contract provides us with a letter writing system that allows us to deal with responses to Penalty Charge Notices (PCN); it also allows us to work within the scope of the Traffic Management Act 2004, the Traffic Penalty Tribunal, and the civil action of parking fines via Northampton County Court. The current system issues approximately 40,000 for Bus Lane PCNs and for Parking issuance 68,119 per year totally around 108,119. In addition to this the Council is taking on Moving Traffic Powers and therefore, subject to increase in near future.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure
IV.1) Description**IV.1.1) Type of procedure**

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information**IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-022613](#)

Section V. Award of contract

Contract No

0770LDPTED

Title

Provision of Letter Writing Software for Parking & Moving Traffic

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Barbour Logic Limited

Shoreham-By-Sea

Country

United Kingdom

NUTS code

- UKF21 - Leicester

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £177,000

Total value of the contract/lot: £184,955

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Construction and Technology Court (Queens Bench Division)

Birmingham

Country

United Kingdom