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Tender

Framework Agreement for Car Hire Services for the Foreign, Commonwealth and Development Offices in India

Foreign, Commonwealth and Development Office

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-031508

Procurement identifier (OCID): ocds-h6vhtk-04ea15 ([view related notices](#))

Published 11 June 2025, 12:29pm

Scope

Reference

CPG-12148-2025

Description

The objective of this tender is to empanel competent suppliers and have Framework agreements for providing Car Hire Services to FCDO and 1HMG partners in India. Staff members of British High Commission, British Deputy High Commissions, visiting officials from the UK and non-Staff will be the potential service recipients of these Framework Agreements.

The contractors are expected to provide 24x7 support and should have the capacity to meet additional requirements (on request, as detailed in the SOSR) throughout the contract performance period. The Framework Agreements will be multiple suppliers without having

the need of run individual RFQs. The contract shall be valid initially for a period of 3 years starting from 1st July 2025, with a provision for an extension of 2 more years, subject to satisfactory performance by selected supplier and continued business requirement at FCDO.

Commercial tool

Establishes a framework

Total value (estimated)

- £350,000 excluding VAT
- £350,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2027
- Possible extension to 31 August 2029
- 4 years

Description of possible extension:

We will take revised quotes from the selected suppliers after 2 years for the the services to assess the market trend and to achieve VFM.

Main procurement category

Services

CPV classifications

- 60171000 - Hire of passenger cars with driver

Contract locations

- IN - India

Framework

Maximum number of suppliers

7

Maximum percentage fee charged to suppliers

0%

Framework operation description

This is fixed rate contract. Any travel arrangement requiring individual car or a fleet of cars costing up to £3,000 will be on direct award basis with any of the framework supplier. All travel arrangements that will cost more than £3,000 will be awarded on the basis on mini competition among all the selected suppliers listed in the framework.

Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Other FCDO Department (1HMG)

Contracting authority location restrictions

- IN - India

Participation

Legal and financial capacity conditions of participation

Ability to operate in India and adhere to Insurances proposed in tender.

Technical ability conditions of participation

Ability to operate in India

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

24 June 2025, 5:00pm

Tender submission deadline

9 July 2025, 5:00pm

Submission address and any special instructions

<https://fcdo.bravosolution.co.uk/web/login.html>

Tenders submitted by any other means will not be accepted. Please also note the requirement to register and submit commonly used information on the Central Digital Platform as described in the instructions for completing the invitation to tender.

Important information for all Potential Suppliers: In order to participate and gain access to the Invitation To Tender documentation in relation to this procurement, potential suppliers should access the FCDO's e-sourcing portal (link provided above). Once logged in, search for Project Reference No. 12148. If a potential supplier is not registered on the portal, click the 'Click here to register!' button, and follow the on-screen instructions to complete registration. Please note the portal operates a Two-Factor Authentication (2FA) login process and unregistered suppliers should read the guidance document available on the portal home page.

Registration take approximately 5 minutes and is free of charge.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

20 August 2025

Recurring procurement

Publication date of next tender notice (estimated): 1 July 2027

Award criteria

Name	Description	Type	Weighting
Technical Evaluation 60%	Technical Evaluation 60% & Commercial 40%	Quality	60%
Commercial 40%	Technical Evaluation 60% & Commercial 40%	Cost	40%

Other information

Payment terms

PAYMENT TERMS

Payment will made monthly against valid invoices. Authority ensures payment to contractor within 30 days of receipt of invoice and other relevant document (if required). All payments will be electronically transferred to bank account against the services delivered or via Global Procurement card (GPC) Card.

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Foreign, Commonwealth and Development Office

- Public Procurement Organisation Number: PXRR-8771-PHVX

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<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Region: UKI32 - Westminster

Organisation type: Public authority - central government