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Tender

Invitation to Tender for the Catering Services at Park Lane Special School

Park Lane Special School

F02: Contract notice

Notice identifier: 2024/S 000-031494

Procurement identifier (OCID): ocids-h6vhtk-04a4eb

Published 2 October 2024, 10:34am

Section I: Contracting authority

I.1) Name and addresses

Park Lane Special School

Park Lane, Macclesfield

Cheshire

SK11 8JR

Contact

Neil Meadows

Email

admin@redboxcs.com

Country

United Kingdom

Region code

UKD6 - Cheshire

UK Register of Learning Providers (UKPRN number)

10016466

Internet address(es)

Main address

<https://www.parklaneschool.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.redboxcs.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.redboxcs.com

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Invitation to Tender for the Catering Services at Park Lane Special School

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Park Lane Special School has decided to tender their catering services to investigate the financial and qualitative benefits they could be offered through this process

The contract will be awarded for a three-year duration with the option of two additional, one-year extensions.

The financial structure of the contract is designed to reflect the Schools' aims to reward the Contractor in a fair manner and based upon contract delivery and to have an open-book agreement that is easily auditable.

Further details about the School are given later in the document under 'The School' section.

Tender Schedule:

Issue of Invitation to Tender - Tuesday 1st October 2024

Bidding Companies to Visit Sites - Tuesday 15th October 2024

Clarification Deadline Monday - 21st October 2024 - 12:00pm

Clarification Return Deadline * - Thursday 24th October 2024

Deadline for return of Tender Responses - Friday 1st November 2024

Evaluation of Responses - Red Box - W/C Monday 4th November 2024

Presentation by shortlisted bidders - Thursday 28th November 2024

Reference site visits - W/C Monday 2nd December 2024

Contract Awarded by - Monday 9th December 2024

Mobilisation Meeting - Thursday 16th January 2025

Contract Commencement - Monday 24th February 2025

Please direct all tender queries to: -

Consultant Contacts:

Dean Douthwaite

Tel: 07814 138157

dd@redboxcs.com or admin@redboxcs.com

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 15894210 - School meals
- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKD6 - Cheshire

Main site or place of performance

Park Lane Special School:

Park Lane School, Park Lane, Macclesfield, Cheshire, SK11 8JR

School type: 2-19 Provision, Contact Number: 01625 801964

II.2.4) Description of the procurement

Park Lane Special School site visits to be attended Tuesday 15th October 2024.

Park Lane Special School wish to be at the forefront of school catering and as such require a modern, branded offer that reflects the leading trends in the industry.

At this time, the Schools' wish is to commence a catering contract, with a partner who shares their vision for a customer-focused service that attracts the maximum number of students.

The meals that are to be provided must be appealing to customers, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice.

The Schools' objectives for the new contract are as follows: -

- A catering service that is well managed and requires minimal involvement from the Schools' management team.
- A strong Contractor Area Manager who will develop and lead the team to deliver exceptional customer service, a consistently high-quality food offer and spend a substantial amount of time on site at the outset to undertake this.
- A Contractor who is proactive in their relationship management with the School'.
- Investment in the Schools' Catering service through increased marketing in return for a tenure of contract.
- A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.
- A catering service that encourages students to take a healthy and balanced meal.
- Food and drinks that look appetising and are attractively presented.
- A hospitality service that will help showcase the School' through events to parents and visitors.
- A Contractor that adopts a flexible and proactive approach to all School' activities.
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the School' and the Contractor.

- A Contractor that operates using the optimum level of staffing.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Initial 3 year contract, year 4 and 5 are optional extensions.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

4 November 2024

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Please request tender documents from admin@redboxcs.com

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services Ltd

Harrogate

HG2 8PB

Email

admin@redboxcs.com

Country

United Kingdom

Internet address

www.redboxcs.com