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Tender

## **Messingham Primary School ~ Catering Tender**

Messingham Primary School

F02: Contract notice

Notice identifier: 2024/S 000-031480

Procurement identifier (OCID): ocds-h6vhtk-04a4e4

Published 2 October 2024, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Messingham Primary School

Briggate Drive, Messingham

Scunthorpe

DN17 3TN

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

**Region code**

UKE1 - East Yorkshire and Northern Lincolnshire

**Internet address(es)**

Main address

<https://messinghamprimary.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/6P6T792P37>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Messingham Primary School ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Messingham Primary School is a standalone primary school within Messingham, and at the heart of the local community, with clear vision and values, to enhancing pupils from teaching and learning along with passion about food, the School is located in Messingham on the outskirts of Scunthorpe with good access routes.

#### **II.1.5) Estimated total value**

Value excluding VAT: £331,680

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE1 - East Yorkshire and Northern Lincolnshire

Main site or place of performance

East Yorkshire and Northern Lincolnshire

## II.2.4) Description of the procurement

Messingham Primary School is a standalone primary school within Messingham, and at the heart of the local community, with clear vision and values, to enhancing pupils from teaching and learning along with passion about food, the School is located in Messingham on the outskirts of Scunthorpe with good access routes.

Messingham Primary School Vision and Values - <https://messinghamprimary.co.uk/our-vision-and-values/>

All bidders will be required to put forward capital investment into the kitchen to maintain and repair the expected service levels within your tender, currently there are no issues which have been highlighted by either the incumbent or client. In your tender response if you put forward a value for PPM or other solutions, please highlight them and the costs.

The contract covers the scope for the provision of all catering services within the school, which also includes all hospitality and free issue requirements. The contract awarded will be on a guaranteed performance basis, Messingham Primary School are looking for a successful contractor focused on a primary solution both in food execution, delivery and overall commitment to young people.

The duration of the contract being offered is three years commencing on the 31st of March 2024 and concluding on 25th of February 2028, with the potential for an extension of up to a further two years on the same terms and conditions without the right to further extend.

Total income: Annual value circa £66,336

The recharge of all UFSM's and FSM's is to be based on £2.53 including KS2/paid meals and charged monthly in arrears based on uptake numbers.

The Client wishes for the successful contractor to be able to offer a consistently high standard of food across the whole school day during the course of this contract term demonstrating innovation, a passion for food and flair

Messingham Primary School wishes to offer good wholesome healthy eating options within the menus which should be based on the use of fresh ingredients and bakery products sourced through a local supply chain.

Working with the local community is something that the School strives to always do and to this end we would like to ensure that all your fresh produce is sourced from local suppliers {within a 30-mile radius of the school}: details should be included within your submission. Provenance of supply is important, and all ingredients should be of 'prime quality' The School also wishes to achieve because of this tender process.

- 1.Experienced and insightful contract management to promote good levels of communication and engagement with Messingham Primary School
  - 2."Well-trained catering teams at each school, with a focus by the successful contractor on both craft training and customer service.
  - 3.The provision of a healthy balanced menu that meets nutritional guidelines and is enjoyed by our pupils.
  - 4.Innovation and flexibility, with the ability to introduce within the menu current “food trends” and recommend new service initiatives to keep school meals exciting.
  - 5.An effective marketing campaign should be implemented across Messingham Primary School that is suitable and appropriate for the school, local community and key stakeholders that should be promoted effectively to both pupils and parents alike.
  - 6.There needs to be total transparency with accounts that are clear and easy to understand.
  - 7.To achieve overall a value for money is an objective of this tender – However please note that Messingham Primary School is not obliged to accept the lowest price, and the contract award will be in line with the marking matrix published within the tender specification where an overall focus will be given to food quality, innovation, and the quality of the catering offer.
- See SQ Document for more information.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £331,680

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

31 March 2025

End date

28 February 2030

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/6P6T792P37>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 November 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

2 December 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Scunthorpe:-School-catering-services./6P6T792P37>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/6P6T792P37>

GO Reference: GO-2024102-PRO-27890143

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Messingham Primary School

Briggate Drive, Messingham, North Lincolnshire

Scunthorpe

DN17 3TN

Country

United Kingdom