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Tender

Messingham Primary School ~ Catering Tender

Messingham Primary School

F02: Contract notice

Notice identifier: 2024/S 000-031480

Procurement identifier (OCID): ocds-h6vhtk-04a4e4

Published 2 October 2024, 10:05am

Section I: Contracting authority

I.1) Name and addresses

Messingham Primary School

Briggate Drive, Messingham

Scunthorpe

DN17 3TN

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKE1 - East Yorkshire and Northern Lincolnshire

Internet address(es)

Main address

<https://messinghamprimary.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/6P6T792P37>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Messingham Primary School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Messingham Primary School is a standalone primary school within Messingham, and at the heart of the local community, with clear vision and values, to enhancing pupils from teaching and learning along with passion about food, the School is located in Messingham on the outskirts of Scunthorpe with good access routes.

II.1.5) Estimated total value

Value excluding VAT: £331,680

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE1 - East Yorkshire and Northern Lincolnshire

Main site or place of performance

East Yorkshire and Northern Lincolnshire

II.2.4) Description of the procurement

Messingham Primary School is a standalone primary school within Messingham, and at

the heart of the local community, with clear vision and values, to enhancing pupils from teaching and learning along with passion about food, the School is located in Messingham on the outskirts of Scunthorpe with good access routes.

Messingham Primary School Vision and Values - <https://messinghamprimary.co.uk/our-vision-and-values/>

All bidders will be required to put forward capital investment into the kitchen to maintain and repair the expected service levels within your tender, currently there are no issues which have been highlighted by either the incumbent or client. In your tender response if you put forward a value for PPM or other solutions, please highlight them and the costs.

The contract covers the scope for the provision of all catering services within the school, which also includes all hospitality and free issue requirements. The contract awarded will be on a guaranteed performance basis, Messingham Primary School are looking for a successful contractor focused on a primary solution both in food execution, delivery and overall commitment to young people.

The duration of the contract being offered is three years commencing on the 31st of March 2024 and concluding on 25th of February 2028, with the potential for an extension of up to a further two years on the same terms and conditions without the right to further extend.

Total income: Annual value circa £66,336

The recharge of all UFSM's and FSM's is to be based on £2.53 including KS2/paid meals and charged monthly in arrears based on uptake numbers.

The Client wishes for the successful contractor to be able to offer a consistently high standard of food across the whole school day during the course of this contract term demonstrating innovation, a passion for food and flair

Messingham Primary School wishes to offer good wholesome healthy eating options within the menus which should be based on the use of fresh ingredients and bakery products sourced through a local supply chain.

Working with the local community is something that the School strives to always do and to this end we would like to ensure that all your fresh produce is sourced from local suppliers {within a 30-mile radius of the school}: details should be included within your submission. Provenience of supply is important, and all ingredients should be of 'prime quality' The School also wishes to achieve because of this tender process.

1.Experienced and insightful contract management to promote good levels of communication and engagement with Messingham Primary School

2."Well-trained catering teams at each school, with a focus by the successful contractor on both craft training and customer service.

3.The provision of a healthy balanced menu that meets nutritional guidelines and is enjoyed by our pupils.

4.Innovation and flexibility, with the ability to introduce within the menu current “food trends” and recommend new service initiatives to keep school meals exciting.

5.An effective marketing campaign should be implemented across Messingham Primary School that is suitable and appropriate for the school, local community and key stakeholders that should be promoted effectively to both pupils and parents alike.

6.There needs to be total transparency with accounts that are clear and easy to understand.

7.To achieve overall a value for money is an objective of this tender – However please note that Messingham Primary School is not obliged to accept the lowest price, and the contract award will be in line with the marking matrix published within the tender specification where an overall focus will be given to food quality, innovation, and the quality of the catering offer.

See SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £331,680

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

31 March 2025

End date

28 February 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/6P6T792P37>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 November 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

2 December 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Scunthorpe:-School-catering-services./6P6T792P37>

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GO Reference: GO-2024102-PRO-27890143

VI.4) Procedures for review

VI.4.1) Review body

Messingham Primary School

Briggate Drive, Messingham, North Lincolnshire

Scunthorpe

DN17 3TN

Country

United Kingdom