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Tender

## **Southborough High School, Surbiton - Catering Tender**

Southborough High School

F02: Contract notice

Notice identifier: 2022/S 000-031473

Procurement identifier (OCID): ocds-h6vhtk-037fd2

Published 7 November 2022, 4:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Southborough High School

Surbiton

KT6 5AS

#### **Email**

[office@southborough.kingston.sch.uk](mailto:office@southborough.kingston.sch.uk)

#### **Telephone**

+44 1204696673

#### **Country**

United Kingdom

#### **NUTS code**

UKI63 - Merton, Kingston upon Thames and Sutton

**Internet address(es)**

Main address

[www.southborough.kingston.sch.uk](http://www.southborough.kingston.sch.uk)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.cateringtender.co.uk](http://www.cateringtender.co.uk)

Additional information can be obtained from another address:

The Catering Tender Company Ltd

Bolton

BL6 6DQ

**Email**

[info@cateringtender.co.uk](mailto:info@cateringtender.co.uk)

**Country**

United Kingdom

**NUTS code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

[www.cateringtender.co.uk](http://www.cateringtender.co.uk)

Tenders or requests to participate must be submitted electronically via

[www.cateringtender.co.uk](http://www.cateringtender.co.uk)

#### **I.4) Type of the contracting authority**

Other type

School

#### **I.5) Main activity**

Education

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### **Section II: Object**

#### **II.1) Scope of the procurement**

##### **II.1.1) Title**

Southborough High School, Surbiton - Catering Tender

##### **II.1.2) Main CPV code**

- 55524000 - School catering services

##### **II.1.3) Type of contract**

Services

##### **II.1.4) Short description**

Tender for the provision of catering services.

##### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.2) Description**

##### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

##### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

Main site or place of performance

Southborough High School

Hook Road

Surbiton

Surrey

KT6 5AS

#### **II.2.4) Description of the procurement**

The tender timetable is as follows:

- \* 24th November - Online "Meet The Client" call @ 10.00am
- \* 29th November - Site Visit
- \* 20th January - Receipt Of Tenders
- \* 8th March - Tender Presentations By Short-Listed Bidding Companies
- \* 31st March - Contract Award/Standstill Period
- \* 29th August - Contract Commences

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 24 months up to a maximum of 60 months in total.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 January 2023

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

20 January 2023

Local time

12:00pm

Place

Southborough High School

Hook Road

Surbiton

Surrey

KT6 5AS

Information about authorised persons and opening procedure

In line with the school's financial regulations.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

(MT Ref:227867)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Governors - Southborough High School

Surbiton

Country

United Kingdom