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Tender

Liability Claims Administrator

Transport for London

F02: Contract notice

Notice identifier: 2023/S 000-031468

Procurement identifier (OCID): ocds-h6vhtk-040ed8

Published 25 October 2023, 12:48pm

Section I: Contracting authority

I.1) Name and addresses

Transport for London

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LONDON

E201JN

Contact

Ilva Cunka

Email

ilvacunka@tfl.gov.uk

Country

United Kingdom

Region code

UKI41 - Hackney and Newham

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.tfl.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://s1-eu.riba.com/Sourcing/Main/aw?awh=r&awssk=GW1gHIU8&realm=TfL&dard=1>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://s1-eu.riba.com/Sourcing/Main/aw?awh=r&awssk=GW1gHIU8&realm=TfL&dard=1>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Liability Claims Administrator

Reference number

TfL 96287

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Procurement run by Transport for London.

Requirement for a Service Provider for management and handling of liability (motor, employers, public) claims that fall under TfL's General Liability Policy of insurance, as well as uninsured disease claims.

The procurement process is being conducted electronically on the e-Tendering portal SAP Ariba. The portal can be accessed via the following link:

(<https://www.ariba.com/login>)

Suppliers interested in this tender opportunity please email ilvacunka@tfl.gov.uk to be added to the suppliers list and to access tender pack.

To register on SAP Ariba, please use the following link:

<https://s1-eu.ariba.com/Sourcing/Main/aw?awh=r&awssk=GW1gHIU8&realm=TfL&dard=1>

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

To provide Liability Claims Administrator services for a period of 3 years, with an option to extend by up to further 2 years

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

39

This contract is subject to renewal

Yes

Description of renewals

Option to extend by up to further two years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend by up to further two years

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Selection criteria as stated in the procurement documents

III.1.2) Economic and financial standing

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 November 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

13 December 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: A new procurement is estimated to be run in late 2026/early 2027 or, should the contract extension options are exercised, in late 2027/early 2028 or late 2028/early 2029

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

VI.4) Procedures for review

VI.4.1) Review body

Transport for London

London

Country

United Kingdom