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Contract

## **24-36 ERP and HR/Payroll System**

UNIVERSITY OF WOLVERHAMPTON

F03: Contract award notice

Notice identifier: 2024/S 000-031439

Procurement identifier (OCID): ocds-h6vhtk-049c63

Published 1 October 2024, 4:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF WOLVERHAMPTON

Wulfruna Street

WOLVERHAMPTON

WV11LY

#### **Contact**

Procurement

#### **Email**

[procurement@wlv.ac.uk](mailto:procurement@wlv.ac.uk)

#### **Country**

United Kingdom

**Region code**

UKG39 - Wolverhampton

**Charity Commission (England and Wales)**

EW45579

**Internet address(es)**

Main address

[www.wlv.ac.uk](http://www.wlv.ac.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

24-36 ERP and HR/Payroll System

Reference number

24-36

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This notice covers the migration of an existing combined financial management (ERP) and HR services system from on premise infrastructure to a vendor managed cloud solution.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,672,378

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG3 - West Midlands

#### **II.2.4) Description of the procurement**

Details copied from the previous VEAT Notice:

This notice covers the migration of an existing ERP and HR/Payroll system to a vendor managed cloud solution.

University of Wolverhampton currently use the Unit4 Enterprise Resource Planning system (ERP) system for management of financial transactions, HR records and pension and payroll processing. Unit4 also provides support and maintenance under this contract.

Unit4 has informed the University that it is migrating its ERP system to the cloud. It follows that the current on-premise solution being provided to the University is no longer going to be available. The University is transitioning from the Unit4 on-premise solution to the updated cloud offering. The University's rationale and legal justification for awarding the new vendor managed cloud solution contract to Unit4 is included in this notice. This contract was awarded 30th September 2024.

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

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# **Section IV. Procedure**

## **IV.1) Description**

### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Wording from VEAT Notice:

Unit4's Enterprise Resource Planning (ERP) system is currently being used by the entire University for the management of all financial activity, HR records, absence administration, pension and payroll management. Unit4 also provides support and maintenance under this

contract. Unit4's system has integrations with other existing University systems such as the Student Records System (Tribal SITS) and the Accommodation Management System (StarRez). The ERP application is business critical IT infrastructure linked to both staff and student facing activities.

Unit4 is migrating its on-premise ERP solution to the Cloud. Given the critical nature of this software package and interdependencies across the University it is not currently viable to change the provider of the system. In addition, existing systems, which have separate contracts to the ERP system, were procured on the basis of their integration abilities with the Unit4 ERP application. A project of this nature would take a considerable amount of both personnel resource and financial budget, any issues with this role out would negatively affect the experience of both staff and student at the University.

The University's award of this contract directly to Unit4 is duly justified in accordance with regulation 32(2)(b)(ii) of the Public Contracts Regulations 2015. On the basis of the above facts, the University is of the view that competition is absent for technical reasons. The Unit4 System is an essential part of the University's infrastructure, such that any down time or system failure would have a detrimental effect on critical operations of the University.

At the present time it would be impossible for the University to procure an alternative economic operator to implement the solution, provide the full range of services and train all University users, within a suitable timeframe and without detrimentally impacting the operations of the University.

The Contract term is 3 years with optional 1 + 1 year extension provisions. The award date was 30th September 2024.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-030072](#)

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## **Section V. Award of contract**

### **Contract No**

24-36

### **Title**

ERP and HR/Payroll System

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

19 September 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Unit4 Business Software Limited

Bristol

Country

United Kingdom

NUTS code

- UKK - South West (England)

Companies House

01737985

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,672,378

Total value of the contract/lot: £1,672,378

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This is a Contract Award Notice following the previous publication of a VEAT (2024/S 000-030072).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Wolverhampton

Wolverhampton

Email

[procurement@wlv.ac.uk](mailto:procurement@wlv.ac.uk)

Country

United Kingdom