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Tender

Provision of Sub-Metering Service

West Sussex County Council

F02: Contract notice

Notice identifier: 2023/S 000-031433

Procurement identifier (OCID): ocids-h6vhtk-040ec1

Published 25 October 2023, 10:47am

Section I: Contracting authority

I.1) Name and addresses

West Sussex County Council

County Hall, West Street

Chichester

PO19 1RQ

Contact

Emma Ford

Email

emma.ford@westsussex.gov.uk

Country

United Kingdom

Region code

UKJ27 - West Sussex (South West)

Internet address(es)

Main address

<https://www.westsussex.gov.uk/default.aspx>

Buyer's address

<https://www.westsussex.gov.uk/default.aspx>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://westsussex-esourcingportal.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://westsussex-esourcingportal.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Sub-Metering Service

II.1.2) Main CPV code

- 65500000 - Meter reading service

II.1.3) Type of contract

Services

II.1.4) Short description

West Sussex County Council (the Council) has a growing number of assets which require sub-metering for example: rooftop solar PV systems and heat pumps. The performance of these systems are measured using sub-meters and some sites also have meters installed to check the quantity of exported electricity (for solar PV systems). These readings are used to:

- o Monitor performance.
- o Prepare claims for Feed in Tariff payments; and
- o Prepare billing for building occupiers.

Having complete half hourly readings available on a day + 1 basis is an essential part of our asset management.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71314000 - Energy and related services

- 38554000 - Electricity meters
- 38551000 - Energy meters
- 38550000 - Meters
- 65500000 - Meter reading service

II.2.3) Place of performance

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

West Sussex

II.2.4) Description of the procurement

West Sussex County Council (the Council) has a growing number of assets which require sub-metering. The performance of these systems are measured using sub-meters and some sites also have meters installed to check the quantity of exported electricity (for solar PV systems). These readings are used to:

- Monitor performance;
- Prepare claims for Feed in Tariff payments; and
- Prepare billing for building occupiers.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2024

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

The initial term of the Contract will be from and including 01/03/2024 for a period of 5 years and 1 month up to and including 31/03/2029 with the option for the Council to extend the Contract Period for a further 2 years up to 31/03/2031. All extensions will be made at the Council's discretion and are not guaranteed.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 November 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

25 October 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

West Sussex County Council

County Hall, West Street

Chichester

PO19 1RQ

Country

United Kingdom

Internet address

<https://www.westsussex.gov.uk/default.aspx>