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Contract

Education Health and Care Plan Writing

NORFOLK COUNTY COUNCIL

F03: Contract award notice

Notice identifier: 2024/S 000-031410

Procurement identifier (OCID): ocds-h6vhtk-048b6a

Published 1 October 2024, 3:40pm

Section I: Contracting authority

I.1) Name and addresses

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.norfolk.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Education Health and Care Plan Writing

Reference number

NCCT43015

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Norfolk County Council required an EHCP (Education, Health, and Care Plan) writing service to professionals directly responsible for caring for and supporting children and young people (CYP) with special educational needs. The EHCP writing service provided will enable the professionals to meet their responsibilities to the child or young person.

The Council is not guaranteeing a level of work under this contract. The service is required as an "overflow" service for the Council i.e to cover demand at peak times and when absences within the internal team leads to a backlog.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £0.1

II.2) Description

II.2.2) Additional CPV code(s)

- 79990000 - Miscellaneous business-related services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Norfolk

II.2.4) Description of the procurement

Norfolk County Council required an EHCP (Education, Health, and Care Plan) writing service to professionals directly responsible for caring for and supporting children and young people (CYP) with special educational needs. The EHCP writing service provided will enable the professionals to meet their responsibilities to the child or young person.

The Council is not guaranteeing a level of work under this contract. The service is required as an "overflow" service for the Council i.e to cover demand at peak times and when absences within the internal team leads to a backlog.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.14) Additional information

The value of this contract is circa £600,000 and is estimate only. It is exclusive of VAT and includes estimated inflation. This is a no guarantee of volumes contract and therefore the value will be dependent on how often the Council needs to use the service.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-026060](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 September 2024

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Enhance EHC Ltd

Braintree

Country

United Kingdom

NUTS code

- UKH3 - Essex

Companies House

06598971

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £0.1

Section VI. Complementary information

VI.3) Additional information

The value in this contract is estimate only. It is exclusive of VAT and includes estimated inflation. This is a no guarantee of volumes contract and therefore the value will be dependent on how often the Council needs to use the service.

VI.4) Procedures for review

VI.4.1) Review body

Norfolk County Council

Norwich

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom