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Contract

## **Education Health and Care Plan Writing**

NORFOLK COUNTY COUNCIL

F03: Contract award notice

Notice identifier: 2024/S 000-031410

Procurement identifier (OCID): ocids-h6vhtk-048b6a

Published 1 October 2024, 3:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH15 - Norwich and East Norfolk

#### **Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.norfolk.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Education Health and Care Plan Writing

Reference number

NCCT43015

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council required an EHCP (Education, Health, and Care Plan) writing service to professionals directly responsible for caring for and supporting children and young people (CYP) with special educational needs. The EHCP writing service provided will enable the professionals to meet their responsibilities to the child or young person.

The Council is not guaranteeing a level of work under this contract. The service is required as an "overflow" service for the Council i.e to cover demand at peak times and when absences within the internal team leads to a backlog.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £0.1

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79990000 - Miscellaneous business-related services

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Norfolk

### **II.2.4) Description of the procurement**

Norfolk County Council required an EHCP (Education, Health, and Care Plan) writing service to professionals directly responsible for caring for and supporting children and young people (CYP) with special educational needs. The EHCP writing service provided will enable the professionals to meet their responsibilities to the child or young person.

The Council is not guaranteeing a level of work under this contract. The service is required as an "overflow" service for the Council i.e to cover demand at peak times and when absences within the internal team leads to a backlog.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

The value of this contract is circa £600,000 and is estimate only. It is exclusive of VAT and includes estimated inflation. This is a no guarantee of volumes contract and therefore the value will be dependent on how often the Council needs to use the service.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-026060](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

30 September 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Enhance EHC Ltd

Braintree

Country

United Kingdom

NUTS code

- UKH3 - Essex

Companies House

06598971

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £0.1

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The value in this contract is estimate only. It is exclusive of VAT and includes estimated inflation. This is a no guarantee of volumes contract and therefore the value will be dependent on how often the Council needs to use the service.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Norfolk County Council

Norwich

Email

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

Country

United Kingdom