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Planning

## **Early Market Engagement – Human Resources, Recruitment and Payroll Integrated Systems Solution**

London Borough of Wandsworth and London Borough of Richmond-upon-Thames

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-031405

Procurement identifier (OCID): ocds-h6vhtk-04a4b6

Published 1 October 2024, 3:33pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Wandsworth and London Borough of Richmond-upon-Thames

Town Hall, Wandsworth High Street

Wandsworth

SW18 2PU

#### **Contact**

Central Procurement Team

#### **Email**

[procurement@richmondandwandsworth.gov.uk](mailto:procurement@richmondandwandsworth.gov.uk)

#### **Telephone**

+44 2088716000

**Country**

United Kingdom

**Region code**

UKI34 - Wandsworth

**Internet address(es)**

Main address

<https://www.wandsworth.gov.uk>

Buyer's address

<https://www.wandsworth.gov.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://lb-wandsworth.my.salesforce-sites.com/?SearchType=Projects>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Early Market Engagement – Human Resources, Recruitment and Payroll Integrated Systems Solution

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Better Service Partnership (The Organisation), serving The London Borough of Richmond and The London Borough of Wandsworth is considering options in relation to current Human Resources, Recruitment and Payroll Integrated Systems currently provided by MHR. In preparation for this, it is the intention to carry out an Early Market Engagement to review the current supply market. The same information will be gathered from all providers who wish to participate.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI34 - Wandsworth

#### **II.2.4) Description of the procurement**

The Better Service Partnership (The Organisation), serving The London Borough of Richmond and The London Borough of Wandsworth is considering options in relation to current Human Resources, Recruitment and Payroll Integrated Systems currently provided by MHR. In preparation for this, it is the intention to carry out an Early Market Engagement to review the current supply market. The same information will be gathered from all providers who wish to participate. The Organisation currently uses ITrent as its

core solution for HR and Payroll and uses TribePad for Recruitment. The current contractual arrangements for both these systems end in December 2027 and as a result The Organisation is gathering industry expertise, innovative solutions, and feedback that will inform the development of our requirements for a new contract. Given the level of investment required the intention of this exercise is to undertake a review of the current market offerings to support The Organisation in delivering its core HR, Recruitment and Payroll services, whilst taking a fresh approach to how these are delivered, including potential outsourcing and managed service options. The purpose of this Early Market Engagement is to gain intelligence on the supply market for our system needs, including timescales and indicative budget.

Interested parties should respond to this advert and return completed questionnaires by 12 noon on Friday 18th October 2024.

#### **II.2.14) Additional information**

Contract value: £1.3m over 5 years.

#### **II.3) Estimated date of publication of contract notice**

1 October 2024

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No