

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/031404-2021>

Tender

Insurance Services

Bield Housing & Care

F02: Contract notice

Notice identifier: 2021/S 000-031404

Procurement identifier (OCID): ocds-h6vhtk-02a15c

Published 16 December 2021, 1:34pm

The closing date and time has been changed to:

4 February 2022, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Bield Housing & Care

79 Hopetoun Street

Edinburgh

EH7 4QF

Contact

Hugh Colyer

Email

h.colyer@bield.co.uk

Telephone

+44 1312734078

Fax

+44 1312734078

Country

United Kingdom

NUTS code

UKM - Scotland

National registration number

SC006878

Internet address(es)

Main address

<http://www.bield.co.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13722

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Housing Association

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance Services

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of this Invitation to Tender (ITT) is to allow Bield to select a suitable Servicer Provider for the provision of Insurance Services.

II.1.5) Estimated total value

Value excluding VAT: £1,634,071.75

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66000000 - Financial and insurance services
- 66500000 - Insurance and pension services
- 66512220 - Medical insurance services
- 66513000 - Legal insurance and all-risk insurance services
- 66513100 - Legal expenses insurance services
- 66513200 - Contractor's all-risk insurance services
- 66514110 - Motor vehicle insurance services

- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66518000 - Insurance brokerage and agency services
- 66518100 - Insurance brokerage services
- 66518200 - Insurance agency services
- 66518300 - Insurance claims adjustment services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

Bield, a housing association, care & community service provider, property owners, managers and providers and operators of community alarm services, are seeking to appoint an insurance broker who can facilitate all of their insurance-related needs, including reviewing and advising on current arrangements, placing deals with agreed insurers and providing a claims management service.

Insurances required include: Property Owners, Contractors All Risk, Employer Liability, Public and Product Liability, Computers, Cyber Liability, Motor Fleet, Professional Indemnity, Directors & Officers, Entity Defence, Crime, Employment Law Protection, Legal Expenses, Medical Malpractice.

II.2.5) Award criteria

Quality criterion - Name: Review of Insurance Services / Weighting: 25

Quality criterion - Name: Management of Insurance Providers / Weighting: 20

Quality criterion - Name: Claims Service / Weighting: 10

Quality criterion - Name: Risk Management Service / Weighting: 5

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Further information provided in attached documents

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Must be regulated by the FCA.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-006635](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

28 January 2022

Local time

12:00pm

Changed to:

Date

4 February 2022

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

28 January 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=677411.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:677411)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=677411

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

Glasgow

G5 9DA

Country

United Kingdom

Internet address

www.bield.co.uk

VI.4.2) Body responsible for mediation procedures

Bield Housing & Care

Craighall Business Park, 7 Eagle Street

Glasgow

G4 9XA

Email

h.colyer@bield.co.uk

Telephone

+44 1312734078

Fax

+44 1312734078

Country

United Kingdom

Internet address

www.bield.co.uk

VI.4.4) Service from which information about the review procedure may be obtained

Bield Housing & Care

Craighall Business Park, 7 Eagle Street

Glasgow

G4 9XA

Email

h.colyer@bield.co.uk

Telephone

+44 1312734078

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