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Tender

Free Legal Advice To Trust Employees

Worcestershire Acute Hospitals NHS Trust

F02: Contract notice

Notice identifier: 2021/S 000-031374

Procurement identifier (OCID): ocids-h6vhtk-030205

Published 16 December 2021, 11:37am

Section I: Contracting authority

I.1) Name and addresses

Worcestershire Acute Hospitals NHS Trust

Worcestershire Royal Hospital, Charles Hastings Way

Worcester

WR5 1DD

Contact

Sanjeev Narwal

Email

sanjeev.narwal@nhs.net

Country

United Kingdom

NUTS code

UKG12 - Worcestershire

Internet address(es)

Main address

<https://www.worcsacute.nhs.uk/>

Buyer's address

<https://www.worcsacute.nhs.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://health.atamis.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://health.atamis.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://health.atamis.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Free Legal Advice To Trust Employees

II.1.2) Main CPV code

- 79111000 - Legal advisory services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of free initial personal legal advice services to the 6,000 potential staff members at Worcestershire Acute Hospitals NHS Trust.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79140000 - Legal advisory and information services

II.2.3) Place of performance

NUTS codes

- UKG12 - Worcestershire

II.2.4) Description of the procurement

Provision of initial free legal advice services to the 6,000 potential staff members at Worcestershire Acute Hospitals NHS Trust.

This is for the provision of taxi services across Worcestershire, Redditch and

Kidderminster it has also the scope to also cover Herefordshire (subject to terms). Travel requirements may include travel both within and outside the Authority's catchment area. The majority of journeys will be to and from the Authority's own premise(s) or areas within the immediate vicinity however there may be requirements for out of area. This may include, but not limited to: Birmingham, Hereford, Ross on Wye, Cheltenham, Gloucester.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 3

Objective criteria for choosing the limited number of candidates:

Top 3 on criterion scoring

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for a further 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 January 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30 June 2022

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court

Strand

London

WC2A 2LL

Email

generaloffice@administrativecourtoffice.justice.gov.uk

Country

United Kingdom

Internet address

<https://www.gov.uk/courts-tribunals>