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Tender

Towns Fund Digital Ipswich - Lightbox Artist

Ipswich Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-031366

Procurement identifier (OCID): ocds-h6vhtk-054648

Published 10 June 2025, 4:56pm

Scope

Reference

IBC/18965

Description

Ipswich Borough Council are currently out to tender for the provision of a Lightbox Artist.

This opportunity is available in the 'Current Tenders' area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation.

The deadline date for submissions of the tender is 11am on 30 June 2025. Please note late returns will NOT be permitted

The deadline for clarification questions is 11am 24 June 2025 which must be generated via the correspondence option on the website

Total value (estimated)

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 4 August 2025 to 2 April 2027
- Possible extension to 2 July 2027
- 1 year, 10 months, 30 days

Description of possible extension:

3 month extension may be possible

Main procurement category

Goods

CPV classifications

- 22314000 - Designs
- 79822500 - Graphic design services
- 92310000 - Artistic and literary creation and interpretation services
- 92311000 - Works of art
- 92312000 - Artistic services
- 92312200 - Services provided by authors, composers, sculptors, entertainers and other

individual artists

- 92312250 - Services provided by individual artists

Contract locations

- UKH14 - Suffolk

Submission

Enquiry deadline

24 June 2025, 12:00pm

Tender submission deadline

30 June 2025, 12:00pm

Submission address and any special instructions

Must be submitted via www.suffolksourcing.uk

Tenders may be submitted electronically

Yes

Award criteria

Price 25%

Quality 75%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Ipswich Borough Council

- Public Procurement Organisation Number: PPLT-7247-DMBJ

Grafton House, 15-17 Russell Road

Ipswich

IP1 2DE

United Kingdom

Contact name: Procurement

Email: procurement@ipswich.gov.uk

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government