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Tender

## Direct Payment Support Services

West Sussex County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-031346

Procurement identifier (OCID): ocds-h6vhtk-0516bd ([view related notices](#))

Published 10 June 2025, 4:13pm

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## Scope

### Description

A personalised Direct Payment Support Service to eligible customers consisting of a universal Information and Advice service on all aspects of Direct Payments and an Intensive Core Employment Service for those who chose to employ a Personal Assistant. To view the tender documentation and submit a response please click on the following link to our e-tendering Portal and either Register or Login).

<https://atamis-7669.my.site.com/s/Welcome>

### Total value (estimated)

- £2,450,000 excluding VAT
- £2,940,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2031
- Possible extension to 31 March 2033
- 7 years

Description of possible extension:

up to two years (2) extension.

### **Options**

The right to additional purchases while the contract is valid.

The Council can extend this contract by up to two years (2), but any extension will be at the Councils discretion.

### **Main procurement category**

Services

### **CPV classifications**

- 85320000 - Social services

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### **Submission**

**Enquiry deadline**

14 July 2025, 5:00pm

**Tender submission deadline**

21 July 2025, 12:00pm

**Submission address and any special instructions**

All tender submissions must be completed and submitted via Atamis - WSCC's e-tendering portal. <https://atamis-7669.my.site.com/s/Welcome>

**Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

15 October 2025

**Recurring procurement**

Publication date of next tender notice (estimated): 30 September 2025

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## Award criteria

Name	Type	Weighting
Technical Quality	Quality	100.00%

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## Other information

### Payment terms

30 days in arrears

### Description of risks to contract performance

None

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Contracting authority

### West Sussex County Council

- Public Procurement Organisation Number: PXJW-5627-QRQR

County Hall

Chichester

PO19 1RG

United Kingdom

Email: [bsdprocurement@westsussex.gov.uk](mailto:bsdprocurement@westsussex.gov.uk)

Website: <https://www.westsussex.gov.uk>

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government