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Contract

Part Managed Payroll Service and System

Avon Fire and Rescue Service

F03: Contract award notice

Notice identifier: 2024/S 000-031336

Procurement identifier (OCID): ocds-h6vhtk-0470a9

Published 1 October 2024, 12:32pm

Section I: Contracting authority

I.1) Name and addresses

Avon Fire and Rescue Service

BS20 8JJ

Portishead

BS20 8JJ

Email

harrison.rex@avonfire.gov.uk

Country

United Kingdom

NUTS code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.avonfire.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Part Managed Payroll Service and System

Reference number

AFRS05-2024-10

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

Avon Fire Authority has identified a need for the provision of payroll services and a system to Avon Fire and Rescue Services, for a period of three years, with the option to extend for a further two years, from 1st April 2025. The successful contractor must provide an appropriate payroll and expenses system, as well as the associated services to ensure all employees are paid accurately and on time. The contractors payroll system must be capable of providing the financial payroll data in a format that can be securely uploaded to AFRS Financial System.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £470,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79211110 - Payroll management services
- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

Avon Fire Authority has identified a need for the provision of payroll services and a system to Avon Fire and Rescue Services, for a period of three years, with the option to extend for a further two years, from 1st April 2025. The successful contractor must provide an appropriate payroll and expenses system, as well as the associated services to ensure all employees are paid accurately and on time. The contractors payroll system must be capable of providing the financial payroll data in a format that can be securely uploaded to AF&RS Financial System.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-020670](#)

Section V. Award of contract

Contract No

AFRS05-2024-10

Title

Provision of Part-Managed Payroll Services and System

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 October 2024

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Capita Business Services Ltd

EC2V 7NQ

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £470,000

Total value of the contract/lot: £470,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Avon Fire and Rescue Service

Portishead

Country

United Kingdom