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Tender

## **Neighbourhood Planning Support Services 2025**

MINISTRY OF HOUSING, COMMUNITIES AND LOCAL GOVERNMENT

F02: Contract notice

Notice identifier: 2024/S 000-031324

Procurement identifier (OCID): ocds-h6vhtk-04a483

Published 1 October 2024, 11:58am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

MINISTRY OF HOUSING, COMMUNITIES AND LOCAL GOVERNMENT

2 Marsham Street

LONDON

SW1P4DF

#### **Email**

[CommercialTenders@communities.gov.uk](mailto:CommercialTenders@communities.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

#### **Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-local-government>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://mhclg.force.com/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://mhclg.force.com/login>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Neighbourhood Planning Support Services 2025

Reference number

CPD4124222

#### **II.1.2) Main CPV code**

- 75100000 - Administration services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. They are able to choose where they want new homes, shops and offices to be built, have their say on what those new buildings should look like and what infrastructure should be provided, and grant planning permission for the new buildings they want to see go ahead. More information about neighbourhood planning is available on the Authority's website:

<https://www.gov.uk/guidance/neighbourhood-planning--2>

The Authority require the Contract to make available a basic level of support for every existing and prospective neighbourhood planning group in England (hereinafter referred to as 'the Customer'), and to provide further support in the form of grants and/or Technical Support to eligible Customers to help them get neighbourhood plans or neighbourhood development orders (NDOs) in place for their area. The Authority makes no guarantee as to level of grant, Technical Support or additional services that may be required or awarded to Customers under this Contract.

The Contract shall involve provision to Customers of key services including, but not necessarily limited to:

Basic support - including online resources, expert advice, and networking facilitation;

Grants - provision of grants to support neighbourhood planning activity.

Technical Support - provision of specialist, Technical Support packages to deliver specific outputs linked to Ministerial priorities on housing, design and supporting communities to establish neighbourhood planning groups in unparished areas.

#### **II.1.5) Estimated total value**

Value excluding VAT: £18,271,273

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71240000 - Architectural, engineering and planning services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

As detailed in the procurement documents.

You can access the procurement documents by registering on the the e-Sourcing portal (<https://mhclg.force.com/login>).

Once you have clicked to register your interest, you then need to navigate to 'My Proposals and Quotes' where you should have visibility of the documents.

Under the Document tab within the procurement-project record the documents are listed and can be downloaded.

If you have any issues with accessing the portal or password resets then please contact Atamis directly at [support@atamis.co.uk](mailto:support@atamis.co.uk).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

The Authority shall reserve the right to extend the term of the Contract by a maximum of 12 months (the Extension Period)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Authority shall reserve the right to extend the term of the Contract by a maximum of 12 months (the Extension Period)

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 November 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

6 November 2024

Local time

12:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

MINISTRY OF HOUSING, COMMUNITIES AND LOCAL GOVERNMENT

2 MARSHAM STREET

LONDON

SW1P 4DF

Country

United Kingdom